



DEVELOPMENT PERMIT APPLICATION

Building Permit Application under The Construction Codes Act

APPLICANT INFORMATION

Name of Applicant	
Mailing Address	
Civic Address	
Phone	
Email (for updates from the Building Inspector and RM)	
Name of Registered Owner of Property (if different from applicant)	
Contractor Name	
Contractor Phone	
Contractor Email	

PERMIT INFORMATION

Project Location			
Project Description			
Project Type (see page 2 for additional information)	☐ New Construction	☐ Deck	☐ Shed ☐ Fence
	☐ Attached Garage ☐ Detached Garage	☐ Farm Building	
	☐ Relocation of Existing Building	☐ RTM	
	☐ Other:		
Building Area (m ²) and Height (stories)			
Estimated Construction Start Date			
Estimated Construction End Date			
Value of Construction			
(VOC is defined as the total costs to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour, and overhead and profit of the contractor and subcontractors).			

Existing Use of Land	
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SERVICES (indicate how services will be provided if required)

Road Access	
Power/ Natural Gas/ Sewer System	

I hereby agree to comply with the Building Bylaw of the local authority and acknowledge that it is my responsibility to ensure compliance with the Building Bylaw of the local authority and with any other applicable bylaws, acts, and regulations regardless of any plan review or inspection that may or may not be carried out by the local authority or its authorized representative.

Date

Signature of Owner or Owner's Agents

ADDITIONAL INFORMATION

New Construction & Addition/ Alteration/ Repair (see Project Guide 1)

RTM (see Project Guide 7)

Attached Garage (see Project Guide 2)

Detached Garage & Accessory Building (see Project Guide 3)

Deck Construction (see Project Guide 4)

Shed Construction or Placement (see Project Guide 5)

Fence Construction: (see Project Guide 6)

Farm Building: Will there be sleeping quarters?

☐ Yes (see Project Guide 3)

☐ No (possibly exempt from application per Construction Code Act)

Relocation of Building (see Project Guide 8)

Demolition of Building (see Project Guide 8)

BUILDING PERMIT PROCESS

1. Submit all completed application forms and plans to the RM office by mail, email or in person.
 - a) Box 899 Canora, SK S0A 0L0
 - b) rm303@sasktel.net
 - c) 123 1st Ave E Canora, SK
2. The application is then reviewed by administration and forwarded to the Building Inspector. This process can take up to 15 business days, if more information is required additional time may be added.
3. Administration will be in contact with you to inform you that your permit is ready for pick-up. Conditions may be applied as per the Building Inspector's discretion.
4. Upon approval and issuance of a permit, Building Permit Fees will be owed to the municipality.

OFFICE USE ONLY	
Date Application Received	
Date Permit Approved	
Permit #	
Development Officer Signature	