

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN
THE R.M. of KEYS BUILDING AT
123 1st Ave E
CANORA, SASKATCHEWAN
DATED THURSDAY SEPTEMBER 11, 2025**

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff- absent
Division Four:	Brad Knutson
Division Five:	Jordan Lindgren- absent
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

MINUTES

2025-172 HOFER, MARK: THAT the Minutes of the Regular Meeting of Council held on August 14, 2025, be approved as presented.

CARRIED

ACCOUNTS PAYABLE

2025-173 VAN AS, DIRK: THAT the Accounts Payable, including cheque number 19034 to cheque number 19081 plus EFT number 1202 to EFT number 1234, Other Payments 2025-0040 to 2025-0046 and Direct Payment 2025-0010, totaling \$668,630.33, be approved for payment.

CARRIED

MONEY TRANSFER

2025-174 KNUTSON, BRAD: THAT with funds not being transferred from the HISA account as per RES.2025-155, funds in the amount of \$500,000.00 now be transferred to cover payments due to PDAP project expenses.

CARRIED

FINANCES

2025-175 HALLICK, BRAD: THAT the Statement of Receipts and Payments for the month of August be approved as presented.

CARRIED

ORGANIZED HAMLET OF CRYSTAL LAKE MEETING MINUTES

2025-176 STATCHUK, CALVIN: THAT council acknowledges receipt of the September 3, 2025 Organized Hamlet of Crystal Lake Meeting Minutes.

CARRIED

ORGANIZED HAMLET OF CRYSTAL LAKE POLICY

2025-177 HOFER, MARK: THAT the amended Organized Hamlet of Crystal Lake Policy be accepted.

CARRIED

ORGANIZED HAMLET OF CRYSTAL LAKE BOUNDARY EXPANSION

2025-178 VAN AS, DIRK: THAT FURTHER to RES.2025-168, the Organized Hamlet of Crystal Lake Boundary Expansion Agreement be signed by the Reeve and Administrator.

CARRIED

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CRYSTAL LAKE LEGACY FUND

2025-179 KNUTSON, BRAD: THAT the RM of Keys No.303 be authorized to act as a Qualified Donee for the Crystal Lake Legacy Fund established through the Yorkton & District Community Foundation (YDCF), for funds to be received and receipted by YDCF and disbursed to the RM to be applied exclusively for the charitable projects or initiatives identified in the applicable fund agreements and FURTHER THAT the Administrator and Reeve or Deputy Reeve be authorized to sign fund agreements and related documents with YDCF on behalf of the RM.

CARRIED

FINANCIAL SERVICES:

2025-180 HALLICK, BRAD: THAT the Proposal to Provide Financial Services from Affinity Credit Union at Norquay be accepted and signed by the Reeve and Administrator.

CARRIED

TREATY LANDS

2025-181 HOFER, MARK: THAT in response to a letter from Keeseekoose First Nation Treaty Land Department, Council is not aware of any potential environmental concerns regarding the intent to convert SE 14-32-03-W2 to reserve status, hereby granting approval for the transfer with the condition that the municipality will not provide any additional access to the lands.

CARRIED

COMMUNITY FUTURES VENTURES

2025-182 STATCHUK, CALVIN: THAT Councillor Dirk Van As be appointed to represent the RM of Keys No.303 at the Community Futures Ventures AGM in Yorkton on September 25.

CARRIED

PDAP CULVERT REPLACEMENT PROJECT NO. 2024-3000

2025-183 VAN AS, DIRK: THAT Price Request No.2 for Additional Rip Rap submitted by Wyatt Engineering be approved and signed, giving authorization to proceed with the change in work and materials.

CARRIED

DU-SHUYA PROJECT

2025-184 KNUTSON, BRAD: THAT the Tender submitted by Heskin Backhoe, to install culverts at the former Ducks Unlimited Canada Shuya Project site between SE 4-33-02-W2 and SW 3-33-02-W2, be accepted.

CARRIED

LIST OF LANDS IN ARREARS

2025-185 HALLICK, BRAD: That the Administrator be asked to not include lands with less than one-half of the immediately preceding year's tax levy owing on the List of Lands in Arrears.

CARRIED

2025-186 HOFER, MARK: THAT the List of Lands in Arrears be accepted as presented to the Head of Council.

CARRIED

TAX ENFORCEMENT

2025-187 STATCHUK, CALVIN: THAT Kondratoff Persick LLP be asked to proceed with a request to take title to Parcel No. 144353808 due to arrears of taxes.

CARRIED

M-11 (a)

2025-188

CARRIED

2025-189

CARRIED

2025-190

CARRIED

2025-191

CARRIED

Director of Facilities
Administrator

Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
Computer Cheque			
19034	Veregin Farmers Co-Op	08/15/2025	14,455.79
19035	JOHN DEERE FINANCIAL	08/15/2025	38.19
19036	SILL & SON CONTRACTING	08/15/2025	68,638.50
19037	Beaton Community Planning	08/15/2025	68.25
19038	Knutson, Brad	08/15/2025	426.10
19039	Prokop, Adam	08/15/2025	390.00
19040	Prokop, Matthew	08/15/2025	390.00
19041	Luciw, Dylan	08/15/2025	390.00
19042	Hauber, Katie	08/15/2025	1,879.91
19043	Hauber, Katie	08/15/2025	1,563.24
19044	Canora Home Hardware	08/15/2025	11.09
19045	Saskatchewan Workers	08/15/2025	3,908.54
19046	Dionco Sales	08/15/2025	1,162.45
19047	Pop Up Rentals Ltd	08/15/2025	35,964.00
19048	G. Ungar Construction Co. Ltd.	08/15/2025	331,081.98
19049	Saskatchewan Research Council	08/15/2025	504.42
19050	RMAA Division 4	08/15/2025	50.00
19051	UMAAS	08/15/2025	210.00
19052	Buchanan C & D Authority	08/31/2025	234.00
19053	Canadian Imperial Bank Of Comm	08/31/2025	6,205.00
19054	Provincial Association of	08/31/2025	275.00
19055	Town Of Canora	08/31/2025	72.05
19056	Dahlin Powersports & Auto	09/11/2025	175.67
19057	Dionco Sales	09/11/2025	1,881.39
19058	Fedorowich Construction Ltd	09/11/2025	793.15
19059	FLAMAN SALES LTD	09/11/2025	146.52
19060	Gateway Co-Op	09/11/2025	321.05
19061	Hryhoriw, Peter	09/11/2025	1,470.00
19062	Kindred, Thomas	09/11/2025	213.29
19063	Myrh, Owen	09/11/2025	6,720.00
19064	Nelson Courier	09/11/2025	34.93
19065	Norquay Co-Op	09/11/2025	427.92
19066	PC Place	09/11/2025	208.13
19067	Rayner Welding	09/11/2025	502.89
19068	ROCKY MOUNTAIN EQ	09/11/2025	1,250.70
19069	SARM	09/11/2025	986.01
19070	Saskatchewan Health Authority	09/11/2025	138.00
19071	Ministry of Highways	09/11/2025	1,376.35
19072	SecurTek	09/11/2025	100.91
19073	SILL & SON CONTRACTING	09/11/2025	19,047.00
19074	Smith Steel Inc.	09/11/2025	1,611.82
19075	Statchuk, Cal	09/11/2025	1,730.90
19076	Steinke, Lois	09/11/2025	1,440.00
19077	Supreme Office	09/11/2025	372.19
19078	Van As, Dirk	09/11/2025	1,655.50
19079	Wolkowski, Paulette	09/11/2025	330.90
19080	Wozniczka, Ken	09/11/2025	3,995.80
19081	Wyonzek Bros Construction	09/11/2025	174.83
Total for Computer Cheque:			515,024.36

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RM OF KEYS NO. 303
Payment Register

Batch: 2025-00081 to 2025-00091

Payment #	Vendor	Date	Amount
EFT			
1202	Anaka, Caeleb	08/15/2025	423.52
1203	Bailey, Hudson	08/15/2025	1,374.11
1204	Hadubiak, Twila	08/15/2025	1,910.45
1205	Hammermeister, Kyle	08/15/2025	1,347.54
1206	Hammermeister, Robert	08/15/2025	1,778.81
1207	Kowalchuk, Glenda	08/15/2025	1,179.25
1208	Municipal Employees	08/15/2025	2,024.82
1209	Petryshyn, Miranda	08/15/2025	1,282.71
1210	Veldman, Allan	08/15/2025	1,913.00
1211	Veldman, Allan	08/19/2025	130.83
1212	Anaka, Caeleb	08/29/2025	248.17
1213	Bailey, Hudson	08/29/2025	2,159.15
1214	Hadubiak, Twila	08/29/2025	1,910.45
1215	Hammermeister, Kyle	08/29/2025	1,420.57
1216	Hammermeister, Robert	08/29/2025	2,091.53
1217	Kowalchuk, Glenda	08/29/2025	933.66
1218	Municipal Employees	08/29/2025	2,409.38
1219	Petryshyn, Miranda	08/29/2025	1,328.61
1220	Veldman, Allan	08/29/2025	2,182.58
1221	Anaka, Caeleb	09/12/2025	419.69
1222	Bailey, Hudson	09/12/2025	1,995.86
1223	Hadubiak, Twila	09/12/2025	1,827.45
1224	Hammermeister, Kyle	09/12/2025	1,451.13
1225	Hammermeister, Robert	09/12/2025	1,936.25
1226	Kowalchuk, Glenda	09/12/2025	1,286.70
1227	Municipal Employees	09/12/2025	2,275.22
1228	Petryshyn, Miranda	09/12/2025	1,282.71
1229	Veldman, Allan	09/12/2025	1,941.87
1230	B & B Enforcement Services	09/11/2025	2,039.68
1231	CLEAR TECH INDUSTRIES	09/11/2025	161.12
1232	Hadubiak, Twila	09/11/2025	264.15
1233	Petryshyn, Miranda	09/11/2025	4.44
1234	Veldman, Allan	09/11/2025	562.00
Total for EFT:			45,497.41
Other			
2025-0040	Receiver General	08/15/2025	4,438.07
2025-0041	Receiver General	08/25/2025	5,419.95
2025-0042	Sask Power	08/31/2025	1,252.68
2025-0043	Sask Tel	08/31/2025	198.00
2025-0044	SaskEnergy	08/31/2025	169.50
2025-0045	Saskatchewan Municipal Hail	08/31/2025	5,856.48
2025-0046	Receiver General	09/12/2025	5,191.57
Total for Other:			22,526.25
GovernmentWithdraw			
2025-0010	Sask Electronic Tax Service	08/31/2025	85,582.31
Total for GovernmentWithdraw:			85,582.31
Total for AP:			668,630.33

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