

MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN  
THE R.M. of KEYS BUILDING AT  
123 1<sup>st</sup> Ave E  
CANORA, SASKATCHEWAN  
DATED THURSDAY OCTOBER 09, 2025

**ATTENDANCE**

Councillors:

Reeve:	Calvin Statchuk	
Division One:	Mark Hofer -	absent
Division Two:	Dirk Van As	
Division Three:	Ken Kalmakoff	
Division Four:	Brad Knutson	
Division Five:	Jordan Lindgren	
Division Six:	Brad Hallick	

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

**CALL TO ORDER**

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 9:00 a.m.

**MINUTES**

2025-192

VAN AS, DIRK: THAT the Minutes of the Regular Meeting of Council held on September 11, 2025, be approved as presented.

CARRIED

**ACCOUNTS PAYABLE**

2025-193

KALMAKOFF, KEN: THAT the Accounts Payable, including cheque number 19082 to cheque number 19111 plus EFT number 1235 to EFT number 1257, Other Payments 2025-0047 to 2025-0052 and Direct Payment 2025-0011, totaling \$2,135,866.80, be approved for payment.

CARRIED

**FINANCES**

2025-194

KNUTSON, BRAD: THAT the Statement of Receipts and Payments for the month of September be approved as presented.

CARRIED

**ORGANIZED HAMLET OF CRYSTAL LAKE MEETING MINUTES**

2025-195

LINDGREN, JORDAN: THAT council acknowledges receipt of the October 3, 2025, Organized Hamlet of Crystal Lake Meeting Minutes.

CARRIED

**DELEGATION**

Grader Operators Allan Veldman and Hudson Bailey attended the meeting to discuss winter road preparation and grading of locations where dust control product was applied this spring, as well as recent bridge repairs and other projects.

**BOARD OF REVISION EXTENSION BYLAW**

2025-196

HALLICK, BRAD: THAT Bylaw 03-2025, being a Board of Revision Extension Bylaw, be introduced and given the First Reading.

CARRIED

**BOARD OF REVISION EXTENSION BYLAW**

2025-197

STATCHUK, CALVIN: THAT Bylaw 03-2025, being a Board of Revision Extension Bylaw, be given the Second Reading.

CARRIED

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**BOARD OF REVISION EXTENSION BYLAW**

2025-198 VAN AS, DIRK: THAT Bylaw 03-2025 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

**BOARD OF REVISION EXTENSION BYLAW**

2025-199 KALMAKOFF, KEN: THAT Bylaw 03-2025, being a Board of Revision Extension Bylaw, be given the Third Reading and be Adopted, Signed and Sealed.

CARRIED

**ADMINISTRATION BYLAW**

2025-200 KNUTSON, BRAD: THAT Bylaw 04-2025, being an Administration Bylaw, be introduced and given the First Reading.

CARRIED

**ADMINISTRATION BYLAW**

2025-201 LINDGREN, JORDAN: THAT Bylaw 04-2025, being an Administration Bylaw, be given the Second Reading.

CARRIED

**ADMINISTRATION BYLAW**

2025-202 HALLICK, BRAD: THAT Bylaw 04-2025 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

**ADMINISTRATION BYLAW**

2025-203 STATCHUK, CALVIN: THAT Bylaw 04-2025, being an Administration Bylaw, be given the Third Reading and be Adopted, Signed and Sealed.

CARRIED

**CTP RESOLUTION**

2025-204 VAN AS, DIRK: THAT the Reeve and Administrator be authorized to sign the Statuary Declaration as provided by SARM stating that the Municipality has maintained the Primary Weight Corridor, located at **Thru 15, 22, 27-31-01 W2; N 26-31-01 W2; E 35; 31-01 W2; E 2, 11, 14, 23, 26, 35-32-01 W2; N 35-32-01 W2; Thru 3-33-01 W2; ENE pt. 4-33-01 W2; E 9, 16, 21, 28-33-01 W2; ESE 33-33-01 W2** noted above to a level of maintenance that is suitable for the safe and efficient movement of all vehicles, including vehicles operating at primary weights, and all work or services provided are of a good quality and completed in a good and professional manner, in accordance with good and recognized standards, methods, practices and principles employed in the industry for similar work and in accordance with the terms of the Agreement and all applicable codes, laws and regulations.

CARRIED

**GRAVEL HAUL AGREEMENT:**

2025-205 KALMAKOFF, KEN: THAT a Gravel Haul Agreement be signed with the Ministry of Highways and Infrastructure for their 2025/2026 planned winter crushing and hauling program.

CARRIED

**GARBAGE DUMPSTER MISUSE FEE**

2025-206 KNUTSON, BRAD: THAT Administration be authorized to invoice anyone using the municipal garbage dumpsters for items other than bagged household garbage, at the amount of \$150.00 plus cost to remediate, per occurrence.

CARRIED

**GOPHER CONTROL PROGRAM**

2025-207 LINDGREN, JORDAN: THAT the Gopher Control Program Rebate of \$69.99, issued by SARM, be forwarded to Jackie Ripa.

CARRIED

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**LUNCH**  
2025-208

STATCHUK, CALVIN: THAT we recess for Lunch. (12:00 p.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 1:00 p.m.

All members were present.

**DRAINAGE APPLICATION**

2025-209      HALLICK, BRAD: THAT the R.M. of Keys No.303 pay costs to Water Security Agency for application and ISC registration of drainage approval on land titles for SW 3-33-02-W2, SE 4-33-02-W2, and NE 33-32-02-W2, for the Shuya project culvert replacement.

CARRIED

**ROAD CONSTRUCTION/MAINTENANCE**

2025-210      STATCHUK, CALVIN: THAT the grader operators start 40 hour per week standby pay effective November 3, 2025.

CARRIED

2025-211      VAN AS, DIRK: THAT the mower operators be notified that their final day of work for the 2025 mowing season will be October 31, 2025, weather pending.

CARRIED

**COMMITTEE**

2025-212      KALMAKOFF, KEN: THAT the following Committee Reports be accepted as presented:

- Div 3 PDAP Construction Progress Meeting- Sept. 24
- RMAA Div 4 Fall Meeting- Sept.18
- NorthBound Planning Asset Management Demo- Sept.19
- Community Futures Ventures AGM- Sept.25
- Canora & District Fire Board- Oct. 1
- RMAA/UMAAS Fall Workshop- Oct. 2

CARRIED

**CORRESPONDENCE**

2025-213      KNUTSON, BRAD: THAT the Correspondence as listed be acknowledged and filed:

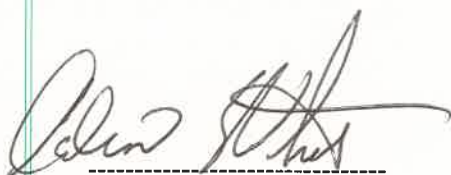
- a. SARM- Rural Dart, Rural Sheaf and other communications
- b. Ag Health & Safety Network- Div 4 vacancy on Steering Committee
- c. SIRI East Central Region Preliminary Assessment
- d. Canada Post Mandate Review
- e. Derelict Buildings Pilot Project

CARRIED

**ADJOURNMENT**

2025-214      STATCHUK, CALVIN: THAT this meeting be adjourned. (3:15 p.m.)

CARRIED



Reeve



Administrator

Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
Computer Cheque			
19082	Ground Engineering Consultants LTD	09/12/2025	13,007.92
19083	Northland Recreation Supply	09/12/2025	4,650.12
19084	Northeast Parts & Ag Ltd	09/12/2025	69.98
19085	Pop Up Rentals Ltd	09/12/2025	1,650.22
19086	SARM	09/12/2025	95,802.60
19087	REV - G. Ungar Construction Co. Ltd.	09/12/2025	0.00
19088	Veregin Farmers Co-Op	09/12/2025	6,008.01
19089	Buchanan C & D Authority	09/12/2025	48.00
19090	G. Ungar Construction Co. Ltd.	09/12/2025	800,000.00
19091	G. Ungar Construction Co. Ltd.	09/12/2025	758,704.74
19092	Town Of Canora	10/09/2025	72.05
19093	Saskatchewan Municipal Hail	10/09/2025	178,728.70
19094	Buchanan C & D Authority	10/09/2025	674.40
19095	PC Place	10/09/2025	129.87
19096	K DANIELSON PLUMBING & HTG	10/09/2025	2,125.46
19097	Parkland Regional Waste Mgmt	10/09/2025	24,112.00
19098	Hallick, Brad	10/09/2025	1,835.66
19099	Konica Minolta Business Solutions	10/09/2025	423.74
19100	Statchuk, Cal	10/09/2025	677.70
19101	Ground Engineering Consultants LTD	10/09/2025	2,468.55
19102	Kal Tire	10/09/2025	195.95
19103	Gateway Co-Op	10/09/2025	99.82
19104	GARDON SECURITIES	10/09/2025	2,619.21
19105	Kam Crete Ltd	10/09/2025	15,229.43
19106	Pollon Acres Ltd.	10/09/2025	35,000.00
19107	Buddwil Enterprises Ltd	10/09/2025	116,550.00
19108	Rayner Welding	10/09/2025	643.80
19109	L & S Welding & Manufacturing	10/09/2025	138.75
19110	JOHN DEERE FINANCIAL	10/09/2025	486.88
19111	ROCKY MOUNTAIN EQ	10/09/2025	1,393.10
Total for Computer Cheque:			2,063,546.66

EFT

1235	Anaka, Caeleb	09/26/2025	64.92
1236	Bailey, Hudson	09/26/2025	2,087.97
1237	Hadubiak, Twila	09/26/2025	2,148.43
1238	Hammermeister, Kyle	09/26/2025	1,479.48
1239	Hammermeister, Robert	09/26/2025	1,978.11
1240	Kowalchuk, Glenda	09/26/2025	1,409.50
1241	Municipal Employees	09/26/2025	2,322.68
1242	Petryshyn, Miranda	09/26/2025	1,634.60
1243	Veldman, Allan	09/26/2025	2,339.47
1244	Anaka, Caeleb	10/10/2025	236.72
1245	Bailey, Hudson	10/10/2025	2,104.72
1246	Hadubiak, Twila	10/10/2025	1,827.45
1247	Hammermeister, Kyle	10/10/2025	1,529.23
1248	Hammermeister, Robert	10/10/2025	1,950.83
1249	Kowalchuk, Glenda	10/10/2025	1,286.70
1250	Municipal Employees	10/10/2025	2,412.86
1251	Petryshyn, Miranda	10/10/2025	1,431.91

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Report Date  
11/12/2025 4:30 PM  
M-11 (a)

RM OF KEYS NO. 303  
Payment Register  
Batch: 2025-00093 to 2025-00103

Payment #	Vendor	Date	Amount
1252	Veldman, Allan	10/10/2025	2,153.68
1253	Kowalchuk, Glenda	10/09/2025	10.00
1254	Petryshyn, Miranda	10/09/2025	22.27
1255	SARM	10/09/2025	272.69
1256	SecurTek	10/09/2025	100.91
1257	Saskatchewan Research Council	10/09/2025	386.40
Total for EFT:			31,191.53
Other			
2025-0047	Receiver General	09/26/2025	5,636.95
2025-0048	Receiver General	10/10/2025	5,535.03
2025-0049	Sask Power	10/09/2025	2,303.30
2025-0050	Sask Tel	10/09/2025	198.01
2025-0051	SaskEnergy	10/09/2025	172.07
2025-0052	Saskatchewan Health Authority	10/06/2025	46.00
Total for Other:			13,891.36
GovernmentWithdraw			
2025-0011	Sask Electronic Tax Service	10/09/2025	27,237.25
Total for GovernmentWithdraw:			27,237.25
Total for AP:			2,135,866.80

Payments Printed: 60

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