

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN
THE R.M. of KEYS BUILDING AT
123 1st Ave E
CANORA, SASKATCHEWAN
DATED THURSDAY MARCH 19, 2026**

M-11 (a)

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Jordan Lindgren
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 9:00 a.m.

MINUTES

2026-041

HOFER: THAT the Minutes of the regular meeting of council held on February 12, 2026 be approved as presented.

CARRIED

ACCOUNTS PAYABLE

2026-042

VAN AS: THAT the Accounts Payable, including cheque number 19249 to cheque number 19274 plus EFT number 1322 to EFT number 1339, Other Payments 2026-0007 to 2026-0015 and Direct Payments 2026-0003, totaling \$103,862.63, be approved for payment.

CARRIED

FINANCES

2026-043

KALMAKOFF: THAT the Statement of Receipts and Payments for the month of February be accepted as presented.

CARRIED

MOWER OPERATOR

2026-044

KNUTSON: THAT an ad be placed on SaskJobs & in the local newspapers for two Seasonal Mower Operators, closing April 7.

CARRIED

OUTSIDE EMPLOYEE WAGES:

2026-045

LINDGREN: THAT Allan Veldman's wage be set at \$35.50 per hour plus 4% stat pay and 3/52 holiday pay, effective April 4, 2026, when winter standby pay ends.

CARRIED

2026-046

HALLICK: THAT Hudson Bailey's wage be set at \$32.00 per hour plus 4% stat pay and 3/52 holiday pay, effective April 4, 2026, when winter standby pay ends.

CARRIED

CG

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CREDIT CARD PAYMENT OPTION

2026-047 STATCHUK: THAT the use of credit cards for tax and other billing payments to the RM of Keys No.303 through Moneris be discontinued and only allowed through OptionPay, due to surcharges not being fully recovered.

CARRIED

REPEALING BYLAW

2026-048 HOFER: THAT Bylaw 2026-01, being a Bylaw to Repeal Outdated Bylaws, be introduced and given the First Reading.

CARRIED

REPEALING BYLAW

2026-049 VAN AS: THAT Bylaw 2026-01, being a Bylaw to Repeal Outdated Bylaws, be given the Second Reading.

CARRIED

REPEALING BYLAW

2026-050 KALMAKOFF: THAT Bylaw 2026-01 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

REPEALING BYLAW

2026-051 KNUTSON: THAT Bylaw 2026-01, being a Bylaw to Repeal Outdated Bylaws, be given the Third Reading and be Adopted, Signed and Sealed.

CARRIED

FEES BYLAW

2026-052 LINDGREN: THAT Bylaw 2026-02, being a Municipal Fees Bylaw, be introduced and given the First Reading.

CARRIED

FEES BYLAW

2026-053 HALLICK: THAT Bylaw 2026-02, being a Municipal Fees Bylaw, be given the Second Reading.

CARRIED

FEES BYLAW

2026-054 STATCHUK: THAT Bylaw 2026-02 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

FEES BYLAW

2026-055 HOFER: THAT Bylaw 2026-02, being a Municipal Fees Bylaw, be given the Third Reading and be Adopted, Signed and Sealed.

CARRIED

ORGANIZED HAMLET OF CRYSTAL LAKE- MEETING MINUTES

2026-056 VAN AS: THAT council acknowledge receipt of the February 10 and March 04, 2026, Organized Hamlet of Crystal Lake Meeting Minutes.

CARRIED

CS

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CRYSTAL LAKE HISA ACCOUNT

2026-057 KALMAKOFF: THAT the Administrator be authorized to transfer \$38,250.00 to the High Interest Saving Account through SARM for the Crystal Lake account for 2025.

CARRIED

CRYSTAL LAKE TRANSFER

2026-058 KNUTSON: THAT the Administrator be authorized to transfer \$26,332 from the general reserve account into a special project account for the Crystal Lake washroom project.

CARRIED

RESIDENTIAL SUBDIVISION

2026-059 LINDGREN: THAT under *The Planning and Development Act, 2007*, and subject to the information provided with the Application to Subdivide Land and sketch of the proposed subdivision, as well as receipt of a signed Servicing Agreement from the Developer, the RM of Keys No.303 hereby recommends approval for the Residential subdivision at NE 15-33-02-W2.

CARRIED

WORKERS' COMPENSATION BOARD

2026-060 HALLICK: THAT the Saskatchewan WCB 2026 coverage be set at \$370,000 for employees and \$50,000 for council.

CARRIED

AGRICULTURE IN THE CLASSROOM

2026-061 STATCHUK: THAT a \$100 Donation be made to Agriculture in the Classroom.

CARRIED

CANORA AND DISTRICT FIRE PROTECTION

2026-062 HOFER: THAT council approve the purchase of an enclosed trailer by the Canora and District Fire Protection Board.

CARRIED

TAX ROLL

2026-063 VAN AS: THAT due to online tax payments not being receipted in the month they were received, interest amounts incorrectly added to the following tax cards be removed:

- # 1295 \$64.14
- # 283 \$77.26
- # 284 \$ 5.70
- # 287 \$21.02
- # 289 \$77.52

CARRIED

RMAA CONVENTION

2026-064 KALMAKOFF: THAT the administrator and assistant administrator be delegated to attend the 2026 RMAA Convention being held in Regina May 11-14, with the Registration Fee of \$100 each being paid.

CARRIED

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CUSTOM WORK

2026-065 KNUTSON: THAT 1.5% monthly interest be charged on all custom work billing, if the account is not paid within 60 days after the billing date.

CARRIED

COMMITTEE

2026-066 LINDGREN: THAT the following Committee Reports be accepted as presented:

- Norquay and District Fire Protection Assoc
- PRWMA
- RMAA Spring Workshop
- PDAP Training

CARRIED

LUNCH

2026-067 STATCHUK: THAT we recess for Lunch. (12:30 p.m.)

CARRIED

With a quorum being present, Reeve Statchuk reconvened the Meeting at 1:00 p.m.

All members were present.

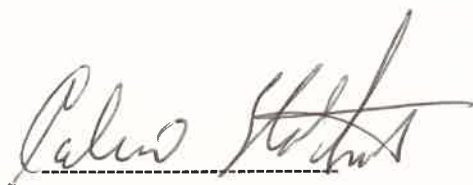
BUDGET- 2026

The 2026 Budget, revenue and expense items were discussed.

ADJOURNMENT

2026-068 STATCHUK: THAT this meeting be adjourned. (2:50 p.m.)

CARRIED



Reeve



Administrator

RM OF KEYS NO. 303

Payment Register

Report Date
04/07/2026 8:32 AM
M-11 (a)

Batch: 2026-00012 to 2026-00023

Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
Computer Cheque			
19249	Norquay & District Fire	02/17/2026	5,670.00
19250	Hudson Bay Route Association	02/17/2026	500.00
19251	REV - Receiver General	02/23/2026	0.00
19252	Buchanan C & D Authority	02/28/2026	47.90
19253	Canadian Imperial Bank Of Comm	02/28/2026	240.21
19254	SecurTek	02/28/2026	100.91
19255	Town Of Canora	02/28/2026	65.05
19256	BRANDT TRACTOR LTD.	03/19/2026	1,230.85
19257	Canora Farm Service	03/19/2026	54.19
19258	Crystal Lake Farming Co	03/19/2026	1,254.75
19259	Sturgis And District Rural	03/19/2026	6,000.00
19260	Hallick, Brad	03/19/2026	1,586.25
19261	Hofer, Mark	03/19/2026	1,137.35
19262	Knutson, Brad	03/19/2026	697.60
19263	Konica Minolta Business Solutions	03/19/2026	178.12
19264	Kryzanowski, Chad	03/19/2026	580.00
19265	Norquay Co-Op	03/19/2026	7,306.72
19266	Saskatchewan Assessment	03/19/2026	18,594.00
19267	SARM	03/19/2026	950.02
19268	SecurTek	03/19/2026	55.45
19269	Statchuk, Cal	03/19/2026	691.80
19270	Van As, Dirk	03/19/2026	1,025.15
19271	Veregin Farmers Co-Op	03/19/2026	3,512.49
19272	Wasyliw, Daniel	03/19/2026	621.60
19273	Saskatchewan Workers	03/19/2026	3,484.92
19274	Wolkowski, Paulette	03/19/2026	867.20
Total for Computer Cheque:			56,452.53

EFT

1322	Bailey, Hudson	02/13/2026	1,776.92
1323	Hadubiak, Twila	02/13/2026	1,977.05
1324	Municipal Employees	02/13/2026	1,931.18
1325	Petryshyn, Miranda	02/13/2026	1,467.12
1326	Veldman, Allan	02/13/2026	1,980.23
1327	B & B Enforcement Services	02/17/2026	380.76
1328	Bailey, Hudson	02/27/2026	1,776.92
1329	Hadubiak, Twila	02/27/2026	1,912.25
1330	Municipal Employees	02/27/2026	1,931.18
1331	Petryshyn, Miranda	02/27/2026	1,552.05
1332	Veldman, Allan	02/27/2026	1,980.23
1333	Bailey, Hudson	03/13/2026	1,776.92
1334	Hadubiak, Twila	03/13/2026	1,912.25
1335	Municipal Employees	03/13/2026	1,931.18
1336	Petryshyn, Miranda	03/13/2026	1,552.05
1337	Veldman, Allan	03/13/2026	1,980.23
1338	B & B Enforcement Services	03/19/2026	165.38
1339	Munisoft	03/19/2026	807.39
Total for EFT:			28,791.29

Other

CS

**RM OF KEYS NO. 303
Payment Register**

Report Date
04/07/2026 8:32 AM
M-11 (a)

Batch: 2026-00012 to 2026-00023

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Payment #	Vendor	Date	Amount
2026-0007	Receiver General	02/13/2026	3,557.41
2026-0008	Receiver General	02/27/2026	3,603.89
2026-0009	Receiver General	02/27/2026	1,304.94
2026-0010	Sask Power	02/28/2026	1,390.24
2026-0011	Sask Tel	02/28/2026	198.01
2026-0012	SaskEnergy	02/28/2026	857.50
2026-0013	Receiver General	03/13/2026	3,603.89
2026-0014	Sask Power	03/17/2026	869.35
2026-0015	Sask Tel	03/17/2026	198.01
	Total for Other:		<u>15,583.24</u>

GovernmentWithdraw

2026-0003	Sask Electronic Tax Service	02/28/2026	3,035.57
	Total for GovernmentWithdraw:		<u>3,035.57</u>

Total for AP: 103,862.63

Payments Printed: 54

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