

BYLAW NO. 2026-02

A BYLAW TO AUTHORIZE CHARGING FEES FOR VARIOUS SERVICES AND PRODUCTS

A Bylaw of the Rural Municipality of Keys No 303 in the Province of Saskatchewan to create a bylaw for tax penalties and incentives.

Short Title

1. This Bylaw may be cited as the Fees Bylaw.

A BYLAW TO AUTHORIZE CHARGING FEES FOR VARIOUS SERVICES AND PRODUCTS

WHEREAS, the Council of the Rural Municipality of Keys considers it desirable and expedient to authorize the charging of fees for various municipal services and products;

NOW THEREFORE, The Council of the Rural Municipality of Keys No 303 in the Province of Saskatchewan enacts as follows:

2. Definitions:

- | | |
|--------------------|--|
| (a) "Municipality" | shall mean the Rural Municipality of Keys No 303 |
| (b) "Council" | shall mean the duly elected council for the Rural Municipality of Keys No 303 |
| (c) "Customer" | shall mean any natural person or persons who received the service. Could be an individual, sole proprietorship, partnership, corporation, trust, joint venture, or any incorporated or unincorporated entity or association of any nature. |

3. This Bylaw shall apply to any customer who requires goods or services supplied by the Municipality and provided in this bylaw.
4. The fees and charges set out in the following Schedules attached to and forming part of this Bylaw are hereby imposed:

(a) Schedule "A"	Administrative Services and Fees
(b) Schedule "B"	Fire and Rescue Service Fees
(c) Schedule "C"	Water and Sewer Charges
(d) Schedule "D"	Developmental & Building Fees
(e) Schedule "E"	Public Works Services and Fees
5. The Fee Bylaw shall be reviewed December of each year.
6. Repealing of Bylaws
Bylaw 01-2025 is hereby repealed.
7. Coming Into Force
This bylaw shall come into force Immediately.



Read a third time and adopted
this 19th day of March, 2026
Janet Hadusior

Administrator

Reeve

Janet Hadusior

Administrator

Bylaw No 2026-02
Fees Bylaw
Schedule "A"

Administrative Fees

1. Pursuant to this Municipal Fees Bylaw, the fees for the following Administrative Services shall apply:

Sale of Items	
Municipal Maps	\$20.00
Minutes- Per Copy	\$10.00
Minutes- Per Year	120.00
Photocopying	\$0.25/page
Postage	5.00
Rat Poison- Ratak+	\$20.00
Rat Poison- Flatline Soft Bait	\$50.00
Rat Poison- Hawk Bait Chunk	\$40.00

Services	
Credit Card	OptionPay
Tax Enforcement	
Copy of Title	\$15.00
Step 1: Submit to Council	No charge
Step 2: Advertising list to paper	\$10.00 admin fee plus share of Advertising costs
Step 3: Tax Lien	\$25.00 admin fee plus title costs
Step 4: Resolution to Proceed to title	\$25.00 admin fee plus title plus actual costs
Step 5: Request for Consent to PMB	\$25.00 admin fee plus title plus actual costs
Step 6: Registration of Consent + 30 day final notice	\$25.00 admin fee plus title plus actual costs
Step 7: Request for title (ISC)	\$25.00 admin fee plus title plus actual transfer costs
Step 8: Sale/Transfer	Actual Advertising costs and transfer costs plus 2.5% Admin Fee of remaining after taxes and tax enforcement costs are recovered.

2. Pursuant to Section 248 of *The Municipalities Act*:

Assessment Appeals	
Assessment Appeal Fee	\$200.00
• To be returned if successful	

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Fees Bylaw
Schedule “B”

Fire & Rescue Fees

3. Pursuant to this Municipal Fees Bylaw, the following fees for fires during Fire Bans shall apply and be billed to the landowner where the fire commenced:

Fire Ban Penalties	
First Offence	\$500.00
Continuing Offences	\$1,000.00

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Fees Bylaw
Schedule “C”

Water & Sewer Fees

4. Pursuant to this Municipal Fees Bylaw, the fees for the following Water and Sewer Services shall apply:

Water Services	
Yearly Charge	\$200.00

Sewer Services	

Please note, there is a bylaw, which must be passed through the Saskatchewan Municipal Board which supersedes this section. This section is placed here to compile all rates.

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Fees Bylaw
Schedule “D”

Developmental and Building Fees

5. Pursuant to this Municipal Fees Bylaw, the fees for the following Planning and Development Services shall apply:

Development Permit	
Permitted Uses	\$130.00
	\$390.00
Discretionary Uses	+ 450.00 advertising
Minor Variance	\$130.00
Appeal	\$300.00

Amendment	
Zoning Bylaw Amendment	\$390.00 + \$450.00 advertising
Official Community Plan Amendment	\$390.00 + \$450.00 advertising

Copy of Planning Documents	
Zoning Bylaw	\$50.00
Official Community Plan	\$50.00

6. Pursuant to this Municipal Fees Bylaw, the fees for the following Building services shall apply:

Building & Moving Permit	
Administrative Fee	\$125.00
Building Inspector Fee	As per Building Inspector
SAMA Fee	\$50.00
Deck Fees Plus BI (No Admin)	\$30.00
Shed Fee	NIL
Road Use Fee @ Crystal Lake:	
Development with Concrete	\$500.00
Development without Concrete	\$200.00
Deck	\$100.00
Renewal Fee (after first renewal)	\$65.00
Temporary Development	NIL
No Permit Violation	Double the above fees (Minimum \$500.00)

Demolition and Removal Permits	
Administrative Fee	\$125.00
Farm Buildings Deposit	NIL
Residential Building Deposit	\$1,500.00
All other Buildings Deposit	\$1,500.00
Commercial Building Deposit	\$4,000.00

All deposit fees will be returned if the site is completely cleaned up

7. Permit Fees are exempt from GST.
8. The Municipality recognizes that there is an administrative cost for the provision of specific services and that the user of these services should pay towards their cost. Accordingly, fees and charges are to be implemented and collected by way prior to delivery/receipt of the service requested.
9. Payment of the above fees shall not be presumed to constitute an approval by Council.

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Fees Bylaw
Schedule “E”

Public Works Fees

10. Pursuant to this Municipal Fees Bylaw, the fees for the following Public Works Services shall apply:

Shop Services	
Grader Ratepayers	\$275.00/hour
Grader Non-Ratepayers	Not Allowed
Minimum Charge (per site, 20 minutes max)	\$125.00
Mower- OH of Crystal Lake	\$200/hour
Mower- Other Custom	Not allowed

Dust Control	
\$0.04 per liter over actual cost	

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