

BYLAW NO. 02-2021

A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES

A Bylaw of the Rural Municipality of Keys No 303 in the Province of Saskatchewan to enact as follows:

A BYLAW TO REPEAL PREVIOUS BYLAWS

The Council of the Rural Municipality of Keys No 303 in the Province of Saskatchewan enacts as follows:

1. **DEFINITIONS**

- a. In the Bylaw:
 - i. "Administrator" shall mean the administrator of the Municipality;
 - ii. "Council" shall mean the council of the Municipality;
 - iii. "Emergency" shall mean an unforeseen circumstance or the resulting state of the unforeseen circumstance which calls for immediate action for the safety of people and/or property; and
 - iv. "Municipality" shall mean the Rural Municipality of Keys No 303;

2. **ADMINISTRATOR**

- i. The Administrator, together with another person designated by council to sign cheques on its behalf is hereby authorized to pay certain accounts either by cheques or by electronic transfer in a timely fashion, namely:
 1. Wages and salaries payable to municipal employees;
 2. Employee deductions, including municipal contributions;
 3. Telephone, heat, power services;
 4. Collections on behalf of other taxing authorities; and
 5. Any other bills as deemed necessary to reduce interest charges.
- ii. The Administrator shall advise council at its next regular meeting of the particulars of the transactions undertaken in accordance with section 2 of this bylaw, including but not limited to:
 1. The payee;
 2. The amount paid; and
 3. Any other particulars as requested by council.

3. **COUNCIL**

- a. Members of Council are hereby authorized to expend for repairs in the case of an emergency to a public works an amount not exceeding \$1,500; and
- b. When a member or council authorizes an expenditure in accordance with section 4 of this bylaw, the member shall advise council at its next meeting the amount and nature of the expenditure.

4. **REPEAL**

- a. Bylaw No. 03-2014 is hereby repealed.

5. **COMING INTO FORCE**

This bylaw shall come into force immediately.

[SEAL]

Reeve

Administrator

Read a third time and adopted
this ____ day of _____

Administrator