

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN
THE R.M. of KEYS BUILDING AT
123 1st Ave E
CANORA, SASKATCHEWAN
DATED THURSDAY FEBRUARY 13, 2025**

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Jordan Lindgren
Division Six:	absent

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 9:00 a.m.

MINUTES

2025-014	HOFER, MARK: THAT the Minutes of the regular meeting of council held on January 09, 2025 be approved as presented.
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CARRIED

ACCOUNTS PAYABLE

2025-015	VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18813 to cheque number 18829 plus EFT number 1080 to EFT number 1093, Other Payments 2025-0001 to 2025-0005 and Direct Payment 2025-0001, totaling \$44,974.55, be approved for payment.
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CARRIED

FINANCES

2025-016	KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of January be approved as presented.
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CARRIED

RMAA WORKSHOP

2025-017	KNUTSON, BRAD: THAT the administrator and assistant administrator be delegated to attend the Building and Technical Standards RMAA Workshop in Wadena on March 27, with the Registration Fee of \$100 each being paid.
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CARRIED

SAMA WORKSHOP/AGM

2025-018	LINDGREN, JORDAN: THAT the administrator and assistant administrator attend the SAMA Administrators training session in Regina on April 8.
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CARRIED

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CLEARING THE PATH (CTP)

2025-019 STATCHUK, CALVIN: THAT the reeve and administrator be authorized to sign the Statuary Declaration as provided by SARM stating that the Municipality has maintained the Primary Weight Corridor, located at **Thru 15, 22, 27-31-01 W2; N 26-31-01 W2; E 35; 31-01 W2; E 2, 11, 14, 23, 26, 35-32-01 W2; N 35-32-01 W2; Thru 3-33-01 W2; ENE pt. 4-33-01 W2; E 9, 16, 21, 28-33-01 W2; ESE 33-33-01 W2** noted above to a level of maintenance that is suitable for the safe and efficient movement of all vehicles, including vehicles operating at primary weights, and all work or services provided are of a good quality and completed in a good and professional manner, in accordance with good and recognized standards, methods, practices and principles employed in the industry for similar work and in accordance with the terms of the Agreement and all applicable codes, laws and regulations.

CARRIED

ORGANIZED HAMLET OF CRYSTAL LAKE POLICY

2025-020 HOFER, MARK: THAT the RM of Keys No.303 Council approves the Organized Hamlet of Crystal Lake Policy, as presented.

CARRIED

DELEGATION- APAS

President Bill Prybylski, along with Curtis Hemming and Dale Parkin, attended the meeting representing APAS, Agricultural Producers Association of Saskatchewan. They are an unbiased, non-political lobby organization seeking to increase their municipal memberships, encouraging the RM of Keys to join their organization while informing of member benefits.

DELEGATION- SMERINIE WELL COMMITTEE

Kerry Horkoff and Tabber Macek of the Smirnie Well Committee attended the meeting. They discussed well use and were informed of the RM of Keys' intentions to sell Blk/Par A Plan 101726197 Ext.45 by Public Notice.

MUNICIPAL LANDS

2025-021 KALMAKOFF, KEN: THAT Public Notice for the sale of Blk/Par A Plan 101726197 Ext.45, which is 2.49 acres, be posted as per the Public Notice Bylaw.

CARRIED

PEST CONTROL

2025-022 VAN AS, DIRK: THAT Further to RES 2024-224, Hudson Bailey be added as an additional Pest Control Officer.

CARRIED

DEVELOPMENT APPEALS BOARD

2025-023 KNUTSON, BRAD: THAT Darryl Stevenson, Harvey Malanowich and Janet Ostafie be appointed to the RM of Keys Development Appeals Board for 2025.

CARRIED

FIBRE OPTIC CABLE INSTALLATION

2025-024 LINDGREN, JORDAN: THAT an Agreement between the RM of Keys No.303 and RFNow Inc for the installation of Fibre Optic Cable be signed by the reeve and administrator.

CARRIED

LUNCH

2025-025 STATCHUK, CALVIN: THAT we recess for Lunch. (12:15 p.m.)

CARRIED

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With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 12:50 p.m.

All members were present.

GRAVEL CRUSH TENDER

2025-026 HOFER, MARK: THAT a Gravel Crush Tender be placed on SaskTenders, closing March 21, 2025, for costs associated with crushing and stockpiling 20,000 yds of Type 108 gravel and 2,000 yds 1 1/2" gravel, per pit, located at NW 06-32-32-W1 and NE 31-33-32-W1.

CARRIED

PDAP CULVERT REPLACEMENT PROJECT NO. 2024-3000

2025-027 VAN AS, DIRK: THAT the Scope Change Request submitted by Wyatt Engineering be approved, giving authorization to proceed with the change in work.

CARRIED

SARM CONVENTION

2025-028 KALMAKOFF, KEN: THAT Reeve Calvin Statchuk and Deputy-Reeve Brad Knutson be designated as voting delegates for the SARM Annual Convention.

CARRIED

OFFICE ROOFING TENDER

2025-029 KNUTSON, BRAD: THAT the RM place a Tender in the local papers, closing March 24, 2025, for a roofing project at the office, inviting quotes for removal of the existing shingles and replacing with either shingles or metal roofing, with fascia repair or replacement, as needed.

CARRIED

COMMITTEE

2025-030 LINDGREN, JORDAN: THAT the following Committee Reports be accepted as presented:

- NEATPC
- Norquay and District Fire Protection Assoc
- First Annual Canora Charity Golf Classic- Canora hospital
- ECMA
- Sask Health Authority
- PRWMA

CARRIED

REGULAR & BUDGET MEETING

2025-031 HOFER, MARK: THAT the next Regular & Budget Meeting of council for the RM of Keys No.303 be held on March 26 starting at 8:00 am, changing from March 13 due to the SARM Annual Convention being held March 11-13.

CARRIED

ADJOURNMENT

2025-032 STATCHUK, CALVIN: THAT this meeting be adjourned. (4:05 p.m.)

CARRIED

Reeve

Administrator