

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN  
THE R.M. of KEYS BUILDING AT  
123 1<sup>st</sup> Ave E  
CANORA, SASKATCHEWAN  
DATED WEDNESDAY MARCH 26, 2025**

**ATTENDANCE**

Councillors:

|                 |                 |
|-----------------|-----------------|
| Reeve:          | Calvin Statchuk |
| Division One:   | Mark Hofer      |
| Division Two:   | Dirk Van As     |
| Division Three: | Ken Kalmakoff   |
| Division Four:  | Brad Knutson    |
| Division Five:  | Jordan Lindgren |
| Division Six:   | Brad Hallick    |

|                          |                   |
|--------------------------|-------------------|
| Administrator:           | Twila Hadubiak    |
| Assistant Administrator: | Miranda Petryshyn |

**CALL TO ORDER**

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

**MINUTES**

2025-033      HOFER, MARK: THAT the Minutes of the regular meeting of council held on February 13, 2025 be approved as presented.

CARRIED

**ACCOUNTS PAYABLE**

2025-034      VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18830 to cheque number 18870 plus EFT number 1094 to EFT number 1108, Other Payments 2025-0006 to 2025-0014 and Direct Payment 2025-0002 to 2025-0004, totaling \$150,460.51, be approved for payment.

CARRIED

**FINANCES**

2025-035      KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of February be approved as presented.

CARRIED

**RESIDENTIAL/AGRICULTURAL SUBDIVISION**

2025-036      KNUTSON, BRAD: THAT under *The Planning and Development Act, 2007*, and subject to the information provided with the Application to Subdivide Land and sketch of the proposed subdivision, the RM of Keys No.303 hereby recommends approval for the Residential/Agricultural Use subdivision at SW 05-32-01-W2, informing that any additional land access required is to be developed as per the municipal Approach Policy.

CARRIED

**RMAA CONVENTION**

2025-037      LINDGREN, JORDAN: THAT the administrator and assistant administrator be delegated to attend the 2025 RMAA Convention being held in Saskatoon May 12-15, with the Registration Fee of \$100 each being paid.

CARRIED

**CRYSTAL LAKE RECREATION COMMITTEE**

2025-038      HALLICK, BRAD: THAT payment of \$900.00 from the Parkland Valley Sport, Culture & Recreation grant, received in 2023, be made to the Crystal Lake Recreation Committee, as per instruction from the Crystal Lake Hamlet Board.

CARRIED

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN  
THE R.M. of KEYS BUILDING AT  
123 1<sup>st</sup> Ave E  
CANORA, SASKATCHEWAN  
DATED WEDNESDAY MARCH 26, 2025**

**CRYSTAL LAKE HISA ACCOUNT**

2025-039      STATCHUK, CALVIN: THAT the Administrator be authorized to transfer \$38,250.00 to the High Interest Saving Account through SARM for the Crystal Lake account for the year 2024.

CARRIED

**NUTRIEN GARBAGE BIN RENTAL**

2025-040      VAN AS, DIRK: THAT Nutrien Ag Services be instructed to contact OSS/Parkland Regional Waste Management Authority to make arrangements for their garbage disposal and pick up.

CARRIED

**AGRICULTURE IN THE CLASSROOM**

2025-041      HOFER, MARK: THAT a \$100 Donation be made to Agriculture in the Classroom.

CARRIED

**HBRA**

2025-042      KALMAKOFF, KEN: THAT the \$300 membership be paid to the Hudson Bay Route Association (HBRA) for 2025.

CARRIED

**THE HEALTH FOUNDATION**

2025-043      KNUTSON, BRAD: THAT the RM of Keys No.303 donate \$1,000.00 to the Yorkton Regional Hospital to help expand the chemotherapy program.

CARRIED

**CHEQUE CANCELLATION**

2025-044      LINDGREN, JORDAN: THAT Cheque No.18817 for the amount of \$783.58 issued to Bear Electric Ltd. be cancelled and reissued in the amount of \$661.48, due to a thermostat being installed incorrectly.

CARRIED

2025-045      HALLICK, BRAD: THAT Cheque No.18804 for the amount of \$959.04 issued to PC Place, be cancelled and reissued since they did not receive it in the mail.

CARRIED

**ECMA INFORMATIONAL DAY**

2025-046      STATCHUK, CALVIN: THAT council and administration be delegated to attend the Informational Day organized by the ECMA, on April 3 at the Rainbow Hall in Canora.

CARRIED

**LIQUOR LICENSE**

2025-047      HOFER, MARK: THAT Council has no issues with Saskatchewan Liquor and Gaming Authority granting the Crystal Lake Recreational Committee the proposed liquor license at Crystal Lake, as per their request, on the following date:

- May 18, 2025      Outdoor Art Show

CARRIED

**GRAVEL HAUL TENDER**

2025-048      VAN AS, DIRK: THAT Buddwil Enterprises Ltd. be contracted for the Division 6 gravel haul to use up the stockpile at the Preeceville pit, and Sill & Son Contracting be contracted to haul gravel for the remainder of the municipality.

CARRIED

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN  
THE R.M. of KEYS BUILDING AT  
123 1<sup>st</sup> Ave E  
CANORA, SASKATCHEWAN  
DATED WEDNESDAY MARCH 26, 2025**

**GRAVEL CRUSH TENDER**

2025-049 KALMAKOFF, KEN: THAT Buddwil Enterprises Ltd be contracted to crush approx. 44,000 yds gravel at the NW 06-32-32-W1 and NE 31-33-32-W1 gravel pits, at the base price of \$5.25 per yard.

CARRIED

**LOW LEVEL CROSSING**

2025-050 KNUTSON, BRAD: THAT the RM of Keys apply for funding through the Assiniboine Watershed Stewardship Association (AWSA) to replace the damaged existing low level crossings at SE 17-31-03-W2 and SE 25-32-01-W2.

CARRIED

**PUBLIC NOTICE**

2025-051 KNUTSON, BRAD: THAT with Public Notice being posted since March 17, the RM of Keys No.303 accept the offer from Smerinie Water Well Assoc. Inc to purchase municipal land, Blk/Par A Plan 101726197 Ext.45, for \$1,900.00.

CARRIED UNANIMOUSLY

**NORQUAY SHOP**

2025-052 LINDGREN, JORDAN: THAT a new radiant heater be purchased for the Norquay shop through Bailey's Plumbing & Heating for \$3,385.00, including installation.

CARRIED

**OUTSIDE EMPLOYEE WAGES:**

2025-053 HALLICK, BRAD: THAT Allan Veldman's wage be set at \$34.50 per hour plus 4% stat pay and 3/52 holiday pay, effective April 5, 2025.

CARRIED

2025-054 STATCHUK, CALVIN: THAT Hudson Bailey's wage be set at \$30.00 per hour plus 4% stat pay and 3/52 holiday pay, effective April 5, 2025.

CARRIED

2025-055 VAN AS, DIRK: THAT Robert Hammermeister's wage be set at \$26.25 per hour plus 4% stat pay and 3/52 holiday pay, effective April 5, 2025.

CARRIED

**MOWER OPERATORS**

2025-056 KALMAKOFF, KEN: THAT the mower operators be called to work approximately May 1, weather dependent.

CARRIED

**FEES BYLAW**

2025-057 KNUTSON, BRAD: THAT Bylaw 01-2025, being a Municipal Fees Bylaw, be introduced and given the First Reading.

CARRIED

**FEES BYLAW**

2025-058 LINDGREN, JORDAN: THAT Bylaw 01-2025, being a Municipal Fees Bylaw, be given the Second Reading.

CARRIED

**FEES BYLAW**

2025-059 HALLICK, BRAD: THAT Bylaw 01-2025 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN  
THE R.M. of KEYS BUILDING AT  
123 1<sup>st</sup> Ave E  
CANORA, SASKATCHEWAN  
DATED WEDNESDAY MARCH 26, 2025**

**FEES BYLAW**

2025-060      STATCHUK, CALVIN: THAT Bylaw 01-2025, being a Fees Bylaw, be given the Third Reading and be Adopted, Signed and Sealed.

CARRIED

**LUNCH**

2025-061      STATCHUK, CALVIN: THAT we recess for Lunch. (12:15 p.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 12:45 p.m.

All members were present.

**COMMITTEE**

2025-062      HOFER, MARK: THAT the following Committee Reports be accepted as presented:

- Canora and District Fire Protection Board
- Norquay and District Fire Protection Assoc
- Sturgis & District Fire Board
- CRPUB
- SARM/SMHI/Ag Health & Safety
- PRWMA

CARRIED

**DELEGATION**

Brad Tokaruk of the Crystal Lake OH Board attended the meeting with information regarding the proposed boundary expansion of the Hamlet.

**OFFICE ROOFING TENDER**

2025-063      VAN AS, DIRK: THAT the RM of Keys hire Graham Lamb Roofing to shingle the office roof along with other minor repairs for \$27,408.56, as per quote provided.

CARRIED

**MOWER OPERATOR**

2025-064      KALMAKOFF, KEN: THAT an ad be placed on SaskTenders & in the local newspapers for a Seasonal Mower Operator, closing April 11.

CARRIED

**ADJOURNMENT**

2025-065      STATCHUK, CALVIN: THAT this meeting be adjourned. (4:25 p.m.)

CARRIED

-----  
Reeve

-----  
Administrator