

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN
THE R.M. of KEYS BUILDING AT
123 1st Ave E
CANORA, SASKATCHEWAN
DATED THURSDAY MAY 08, 2025**

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer- absent
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Jordan Lindgren
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

DELEGATION

Vince Bailey and Marieve Elliott of Raider Pest Control Services attended the meeting to discuss the municipal weed control program for 2025 to council and employees.
Outside Employees Allan Veldman, Hudson Bailey, Robert Hammermeister and Kyle Hammermeister stayed after the weed control presentation to discuss road work plans for the season.

MINUTES

2025-077 VAN AS, DIRK: THAT the Minutes of the regular meeting of council held on April 10, 2025 be approved as presented.

CARRIED

ACCOUNTS PAYABLE

2025-078 KALMAKOFF, KEN: THAT the Accounts Payable, including cheque number 18890 to cheque number 18917 plus EFT number 1123 to EFT number 1135, Other Payments 2025-0019 to 2025-0023 and Direct Payment 2025-0006, totaling \$72,493.54, be approved for payment.

CARRIED

FINANCES

2025-079 KNUTSON, BRAD: THAT the Statement of Receipts and Payments for the month of April be approved as presented.

CARRIED

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RESIDENTIAL SUBDIVISION

2025-080 LINDGREN, JORDAN: THAT under *The Planning and Development Act, 2007*, and subject to the information provided with the Application to Subdivide Land and sketch of the proposed subdivision, the RM of Keys No.303 hereby recommends approval for the residential subdivision at SE 23-32-03-W2 Ext. 15 & Parcel A, Plan 102246814, NE 14-32-03-W2.

CARRIED

GARBAGE BIN CLEAN-UP

2025-081 HALLICK, BRAD: THAT the RM of Keys No.303 make a \$300.00 donation to Norquay Minor Ball for their work in cleaning up the scattered garbage around the bins at the Norquay shop site.

CARRIED

BUILDING FEES

2025-082 STATCHUK, CALVIN: THAT \$780.00 for Permit # 2025-02-834 be refunded for Building Permit Fees charged but not required because of the structure being classified as a farm building.

CARRIED

REGIONAL EMO

2025-083 VAN AS, DIRK: THAT the East Central Municipal Alliance (ECMA) be informed that the RM of Keys No.303 would like to participate in establishing a Regional Emergency Measures (Management) Organization (EMO) Plan.

CARRIED

WELL DECOMMISSIONING

2025-084 KALMAKOFF, KEN: THAT the Rural Municipality of Keys No. 303 will participate in the 2025 well decommissioning campaign administered by the Assiniboine Watershed Stewardship Association (AWSA) in accordance with the following:

- The RM shall be responsible for paying the contractor invoice (\$2500 plus tax)
- The RM will invoice the landowner for \$300/well
- AWSA will be the program contact and shall submit the rebate application, with the RM as the applicant on behalf of the landowner, to the Ministry of Agriculture's Farm and Ranch Water Infrastructure Program (FRWIP) to obtain the RM 90% reimbursement
- AWSA will provide the RM with \$100 reimbursement per well.

CARRIED

DUST CONTROL

2025-085 KNUTSON, BRAD: THAT the municipality cover the 2025 fee for dust control applied to the roadway at the Norquay Health Center.

CARRIED

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BEAVER BOUNTY

- 2025-086 LINDGREN, JORDAN: THAT the beaver bounty for 2025 be set at:
- \$30.00 for adult beavers to licensed trappers only, as required by the Beaver Control Program

CARRIED

AUDITED FINANCIAL STATEMENT

- 2025-087 HALLICK, BRAD: THAT the 2024 Audited Municipal Financial Statement from Baker Tilly SK LLP Chartered Accountants be approved as presented and FURTHER THAT the Administrator be authorized to sign the letter of representation with respect to the audit.

CARRIED

HAMLET OF CRYSTAL LAKE MEETING MINUTES

- 2025-088 STATCHUK, CALVIN: THAT council acknowledges receipt of the Meeting Minutes for January, 2025 to April, 2025 for the Organized Hamlet of Crystal Lake hamlet board.

CARRIED

BYLAW ENFORCEMENT SERVICES

- 2025-089 VAN AS, DIRK: THAT Bylaw Enforcement Officer Kevin Ludba be provided full authority to enforce the following bylaws for the Hamlet of Crystal Lake for 2025:
- Zoning Bylaw
 - Regulation of Speed Bylaw
 - No Firearms within CL
 - Golf Cart Bylaw
 - ATV Bylaw
 - Nuisance Abatement Bylaw
 - Septic Systems within CL

CARRIED

GRAVEL PROGRAM

- 2025-090 KALMAKOFF, KEN: THAT the 2025 gravel program be approved as per maps attached to the gravel files.

CARRIED

MULCHING PROGRAM

- 2025-091 KNUTSON, BRAD: THAT the 2025 mulching maps be approved as attached to file.

CARRIED

OFFICE SECURITY SYSTEM

- 2025-092 STATCHUK, CALVIN: THAT Gardon Security be contacted for a quote on an office security system.

CARRIED

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OFFICE REPAIR/MAINTENANCE

2025-093 VAN AS, DIRK: THAT Kirby Reaney be hired to reframe the backdoor entry to the office and install a 36" steel door, finishing the exterior with white metal at the cost of \$2780.00.

CARRIED

OFFICE COMPUTER

2025-094 KALMAKOFF, KEN: THAT 1-New ASUS Desktop computer, a monitor with built-in web camera, and multimedia speakers be ordered for the office from Munisoft for the price of \$2934 plus taxes.

CARRIED

OUTSIDE EMPLOYEE

2025-095 KNUTSON, BRAD: THAT Kyle Hammermeister be hired as a Mower Operator, with his wage set at \$23.00 per hour worked plus 4% stat pay and 3/52 holiday pay.

CARRIED

HAMLET OF CRYSTAL LAKE EMPLOYEES

2025-096 LINDGREN, JORDAN: THAT Glenda Kowalchuk be hired to work at the Organized Hamlet of Crystal Lake at the wage of \$20.00 per hour worked, plus 4% stat pay and 3/52 holiday pay.

CARRIED

2025-097 HALLICK, BRAD: THAT the Municipality hire student Caeleb Anaka at rate of \$15.00 per hour worked, plus 4% stat pay and 3/52 holiday pay to work at the Organized Hamlet of Crystal Lake for 2025.

CARRIED

COMMITTEE

2025-098 STATCHUK, CALVIN: THAT the following Committee Reports be accepted as presented:

- Highway #49 Tour
- ECMA
- CRPUB

CARRIED

ADJOURNMENT

2025-099 STATCHUK, CALVIN: THAT this meeting be adjourned. (12:40 p.m.)

CARRIED

Reeve

Administrator