

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN
THE R.M. of KEYS BUILDING AT
123 1st Ave E
CANORA, SASKATCHEWAN
DATED THURSDAY JUNE 12, 2025**

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Jordan Lindgren
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

MINUTES

2025-100	HOFER, MARK: THAT the Minutes of the regular meeting of council held on May 08, 2025, be approved as presented.
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CARRIED

ACCOUNTS PAYABLE

2025-101	VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18918 to cheque number 18958 plus EFT number 1136 to EFT number 1159, Other Payments 2025-0024 to 2025-0029 and Direct Payment 2025-0007, totaling \$152,650.56, be approved for payment.
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CARRIED

FINANCES

2025-102	KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of May be approved as presented.
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CARRIED

WEED MANAGEMENT PLAN

2025-103	KNUTSON, BRAD: THAT the Weed Management Plan for 2025 be approved.
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CARRIED

DUST CONTROL

2025-104	LINDGREN, JORDAN: THAT the fee for a 9 meter application of dust control product be set at 1.90 per linear foot.
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CARRIED

HAMLET OF CRYSTAL LAKE MEETING MINUTES

2025-105	HALLICK, BRAD: THAT council acknowledges receipt of the Meeting Minutes for May, 2025 for the Organized Hamlet of Crystal Lake.
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CARRIED

LIQUOR LICENSE

2025-106	STATCHUK, CALVIN: THAT Council has no issues with Saskatchewan Liquor and Gaming Authority granting the Crystal Lake Recreational Committee the proposed liquor license at Crystal Lake, as per their request, on the following date:
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- July 5, 2025 Outdoor Concert

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CARRIED

PAYMENT REISSUE

2025-107 HOFER, MARK: THAT Cheque No.18909, in the amount of \$89.60 and made out to ECMA for the Information Day, be cancelled and reissued to RM of Cote No. 271.

CARRIED

LAND REGISTRY

2025-108 VAN AS, DIRK: THAT the RM of Keys No. 303 is not opposed to the transfer of Surface Parcel Number 151026500 from the Town of Norquay to the RM of Keys No.303, all at the landowners time and cost.

CARRIED

DELEGATION

Dean Redenbach attended the meeting to discuss the zoning of his land, SW 30-33-03-W2, being changed from Agricultural to Conservation Area when the new Zoning Bylaw was adopted in 2021, indicating it was changed without his knowledge. He stated that he believed only the Ministry of Environment could designate lands as Conservation Area and asked that the designation be removed as it would restrict future development.

The Conservation Area designation is the name of the zoning district, and not a provincially designated Conservation Area as Mr. Redenbach believed. The purpose of the Conservation Area District in the municipal Zoning Bylaw is to provide an area around the Organized Hamlet of Crystal Lake, outside of the Lakeshore Development district, to protect sensitive land and restrict future subdivisions that would put additional pressure on the land and surrounding environment.

LUNCH

2025-109 STATCHUK, CALVIN: THAT we recess for Lunch. (12:10 p.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 1:15 p.m.

All members were present.

MUNICIPAL AND ORGANIZED HAMLET MILL RATES

2025-110 KALMAKOFF, KEN: THAT the 2025 mill rates be set at:

Municipal	8.5 mills
Crystal Lake	2.6 mills plus base tax (\$450.00) for Residential and (\$75.00) for Agricultural

CARRIED

BUDGET

2025-111 KNUTSON, BRAD: THAT the municipal budget for 2025 be adopted, signed and sealed by the reeve and administrator.

CARRIED

CULVERTS

2025-112 LINDGREN, JORDAN: THAT a supply of culverts be ordered from Armtec.

CARRIED

GRAVEL

2025-113 HALLICK, BRAD: THAT gravel/pit run from the Crystal Lake pit at LSD 1 13-33-04 W2 be sold at \$2.00/yd.

CARRIED

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PDAP DIVISION 3 WASHOUT

2025-114 STATCHUK, CALVIN: THAT the RM of Keys No.303 award PDAP Claim ID MCC001704- Division 3 Culvert Washout Repair, as per Wyatt Engineering's Recommendation to Award, to contractor G Ungar Construction Co Ltd for \$2,221,515.00, plus taxes.

CARRIED

OFFICE COMPUTER/EQUIPMENT

2025-115 HOFER, MARK: THAT FURTHER to Res. 2025-094, a new receipt printer compatible for use with the new computer be ordered from Munisoft at a price of \$299.00 plus taxes, noting that the new monitor and multimedia speakers were not purchased.

CARRIED

TAX ENFORCEMENT

2025-116 VAN AS, DIRK: THAT the municipality proceed with a request to take title to Parcel No. 144353808 due to arrears of taxes.

CARRIED

PDAP DIVISION 3 WASHOUT

2025-117 KALMAKOFF, KEN: THAT as requested by the landowners, a \$250.00 donation be made to the 2025 Saskatchewan Wildfires Appeal in lieu of payment to the owner/s of SW 15-31-03-W2 for a Temporary Working Easement.

CARRIED

AUDIT

2025-118 KNUTSON, BRAD: THAT the amended Audit Management letter be accepted.

CARRIED

COMMITTEE

2025-119 LINDGREN, JORDAN: THAT the following Committee Reports be accepted as presented:

- RMAA Convention
- NEATPC

CARRIED

CORRESPONDENCE

2025-120 HALLICK, BRAD: THAT the Correspondence as listed be acknowledged and filed:

- a. SARM Correspondence
- b. Many Islands Pipe Lines (MIPL)- Gas Line In-line Inspection and Flare Notification
- c. Saskatchewan 4-H Foundation- donation request
- d. Farm & Food Care Saskatchewan- membership application
- e. H₂Safety- Effective Communication with ratepayers

CARRIED

ADJOURNMENT

2025-121 STATCHUK, CALVIN: THAT this meeting be adjourned. (3:30 p.m.)

CARRIED

Reeve

Administrator