

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN
THE R.M. of KEYS BUILDING AT
123 1st Ave E
CANORA, SASKATCHEWAN
DATED THURSDAY AUGUST 14, 2025**

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer- absent
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Jordan Lindgren
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

APPOINTMENT

2025-148 STATCHUK, CALVIN: THAT assistant administrator Miranda Petryshyn be appointed to record the minutes for this meeting.

CARRIED

MINUTES

2025-149 VAN AS, DIRK: THAT the Minutes of the Regular Meeting of Council held on July 10, 2025, be approved as presented.

CARRIED

ACCOUNTS PAYABLE

2025-150 KALMAKOFF, KEN: THAT the Accounts Payable, including cheque number 18987 to cheque number 19033 plus EFT number 1184 to EFT number 1201, Other Payments 2025-0035 to 2025-0039 and Direct Payment 2025-0009, totaling \$250,181.39, be approved for payment.

CARRIED

FINANCES

2025-151 LINDGREN, JORDAN: THAT the Statement of Receipts and Payments for the month of July be approved as presented.

CARRIED

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HAMLET OF CRYSTAL LAKE MEETING MINUTES

2025-152 HALLICK, BRAD: THAT council acknowledges receipt of the Meeting Minutes for July 2 and August 5, 2025, for the Organized Hamlet of Crystal Lake.

CARRIED

RESIDENTIAL SUBDIVISION

2025-153 STATCHUK, CALVIN: THAT under *The Planning and Development Act, 2007*, and subject to the information provided with the Application to Subdivide Land and sketch of the proposed subdivision, the RM of Keys No.303 hereby recommends approval for the Residential subdivision at NE 36-33-03-W2, informing that any additional land access required is to be developed as per the municipal Approach Policy.

CARRIED

TREATY LANDS

2025-154 VAN AS, DIRK: THAT in response to a letter from Keeseekoose First Nation Treaty Land Department, Council is not aware of any potential environmental concerns regarding the intent to convert NW 17-32-02-W2, SW 17-32-02-W2, and SE 05-32-02-W2 to reserve status, hereby granting approval for the transfer with the condition that the municipality will not provide any additional access to the lands.

CARRIED

MONEY TRANSFER

2025-155 KNUTSON, BRAD: THAT funds up to \$100,000.00 be transferred from the HISA account to cover payments due to PDAP project expenses, if needed.

CARRIED

LIQUOR LICENSE

2025-156 KALMAKOFF, KEN: THAT Council has no issues with Saskatchewan Liquor and Gaming Authority granting the Crystal Lake Recreational Committee the proposed liquor license at Crystal Lake, as per their request, on the following date:

- August 1-3, 2025 Fun In The Sun

CARRIED

SASKENERGY

2025-157 KNUTSON, BRAD: THAT the proposed natural gas pipeline installation at SW 30-33-03-W2 be approved.

CARRIED

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RMAA- DIV. 4 FALL MEETING

2025-158 LINDGREN, JORDAN: THAT the Administrator and Assistant Administrator be delegated to attend the RMAA Division 4 Fall Meeting in Kelvington on September 18, with the Registration Fee of \$25.00 each being paid.

CARRIED

2025 FALL WORKSHOP

2025-159 HALLICK, BRAD: THAT the Administrator and Assistant Administrator be delegated to attend the 2025 Fall Workshop in Melville on October 2, with the Registration Fee of \$105.00 each being paid.

CARRIED

BASE TAX

2025-160 STATCHUK, CALVIN: THAT the RM apply 1 base tax only per property, therefore cancelling the second base tax of \$75.00 applied to roll #1464 at NW 19-33-03-W2.

CARRIED

TAX ROLL

2025-161 VAN AS, DIRK: THAT \$181.52 interest be written off on Roll #1286 due to a clerical error in not updating a change of ownership, causing the new owner to be unaware of unpaid taxes.

CARRIED

CANORA & DISTRICT FIRE BOARD

2025-162 KALMAKOFF, KEN: THAT invoice #2025-016 for the ditch fire sent to the RM be refused for payment and returned to the Canora & District Fire Board so they can submit it to Sask Highways.

CARRIED

DELEGATION

Jaclyn Tanner- by phone RE: request to develop a campground and storage site

PDAP CULVERT REPLACEMENT PROJECT NO. 2024-3000

2025-163 KNOTSON, BRAD: THAT the Scope Change Request 2, submitted by Wyatt Engineering be approved, giving authorization to proceed with the change in work and engineering fees.

CARRIED

APPROACH REQUEST

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2025-164 LINDGREN, JORDAN: That the RM supply gravel for an approach at NW 27-33-01-W2 since there is no current access to the land, with no culvert being required.

CARRIED

GRAVEL HAUL

2025-165 HALLICK, BRAD: THAT with the shortage of traffic gravel at the Ponderosa pit, (approx. 800yds) gravel will be purchased from Kam-Crete at \$10/yd plus \$2.80/yd for the first 4 miles and \$0.46/yd per mile overhaul fee for hauling and application.

CARRIED

OFFICE SECURITY

2025-166 STATCHUK, CALVIN: THAT a security alarm be purchased for the office at 123 1st Ave E, Canora, from Gardon Securities including a touchscreen main panel, three door contacts and four motion detectors.

CARRIED

LUNCH

2025-167 STATCHUK, CALVIN: THAT we recess for Lunch. (12:00 p.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 12:55 p.m.

All members were present.

DELEGATION

Brad Tokaruk, Hamlet of Crystal Lake Board member, attended the meeting to report on the AGM and discuss the Crystal Lake boundary expansion agreement, washroom facility, Bylaw officer being acquired, the new Hamlet Board member, and the Lake Water Quality Committee looking at building a weed harvesting boat for Chara removal at the lake.

BOUNDARY EXPANSION

2025-168 VAN AS, DIRK: THAT the boundary expansion of NE 24-33-04-W2, SE 25-33-04-W2 and NE PCL A 25-33-04-W2 being transferred to Crystal Lake be accepted with the agreement of a eight year grant-in-lieu of Hamlet taxes be paid to the RM for effected property and that the Rge Rd 2040 (Tadmore road) into the lake will continue to be maintained with gravel, grading and snow clearing by the RM at no cost to the Hamlet.

CARRIED

COMMITTEE

2025-169 KALMAKOFF, KEN: THAT the following Committee Reports be accepted as presented:

- ECMA

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- Div 3 PDAP Construction Progress Meetings
- Canora & District Fire Board
- CRPUB
- Sturgis & District Fire Board

CARRIED

CORRESPONDENCE

2025-170 KNUTSON, BRAD: THAT the Correspondence as listed be acknowledged and filed:

- a. SARM- Rural Dart, Rural Sheaf and other communications
- b. RCMP- Property Crime Trends in the Area
- c. APAS
- d. Suncrest College Research Farm field day
- e. KKTLE- Baseball Diamonds Request for funding
- f. Rail Safety Week
- g. WSA- Channel Clearing Announcement
- h. SARM- Tyto Home Health Exam Kit
- i. Ombudsman SK- Municipal Engagement
- j. Minister's Order Designating Prohibited, Noxious and Nuisance Weeds
- k. Natalie Nation Beach Volleyball Tourn for Ronald McDonald House Charities
- l. Hazardous Waste Collection- Kamsack
- m. Climate Adaption Planning Grant Funding- Steel River Group

CARRIED

ADJOURNMENT

2025-171 STATCHUK, CALVIN: THAT this meeting be adjourned. (2:05 p.m.)

CARRIED

Reeve

Administrator