

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO. 303 HELD IN  
THE R.M. of KEYS BUILDING AT  
123 1<sup>st</sup> Ave E  
CANORA, SASKATCHEWAN  
DATED THURSDAY SEPTEMBER 11, 2025**

**ATTENDANCE**

Councillors:

|                 |                         |
|-----------------|-------------------------|
| Reeve:          | Calvin Statchuk         |
| Division One:   | Mark Hofer              |
| Division Two:   | Dirk Van As             |
| Division Three: | Ken Kalmakoff- absent   |
| Division Four:  | Brad Knutson            |
| Division Five:  | Jordan Lindgren- absent |
| Division Six:   | Brad Hallick            |

|                          |                   |
|--------------------------|-------------------|
| Administrator:           | Twila Hadubiak    |
| Assistant Administrator: | Miranda Petryshyn |

**CALL TO ORDER**

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

**MINUTES**

2025-172      HOFER, MARK: THAT the Minutes of the Regular Meeting of Council held on August 14, 2025, be approved as presented.

CARRIED

**ACCOUNTS PAYABLE**

2025-173      VAN AS, DIRK: THAT the Accounts Payable, including cheque number 19034 to cheque number 19081 plus EFT number 1202 to EFT number 1234, Other Payments 2025-0040 to 2025-0046 and Direct Payment 2025-0010, totaling \$668,630.33, be approved for payment.

CARRIED

**MONEY TRANSFER**

2025-174      KNUTSON, BRAD: THAT with funds not being transferred from the HISA account as per RES.2025-155, funds in the amount of \$500,000.00 now be transferred to cover payments due to PDAP project expenses.

CARRIED

**FINANCES**

2025-175      HALLICK, BRAD: THAT the Statement of Receipts and Payments for the month of August be approved as presented.

CARRIED

**ORGANIZED HAMLET OF CRYSTAL LAKE MEETING MINUTES**

2025-176      STATCHUK, CALVIN: THAT council acknowledges receipt of the September 3, 2025 Organized Hamlet of Crystal Lake Meeting Minutes.

CARRIED

**ORGANIZED HAMLET OF CRYSTAL LAKE POLICY**

2025-177      HOFER, MARK: THAT the amended Organized Hamlet of Crystal Lake Policy be accepted.

CARRIED

**ORGANIZED HAMLET OF CRYSTAL LAKE BOUNDARY EXPANSION**

2025-178      VAN AS, DIRK: THAT FURTHER to RES.2025-168, the Organized Hamlet of Crystal Lake Boundary Expansion Agreement be signed by the Reeve and Administrator.

CARRIED

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**CRYSTAL LAKE LEGACY FUND**

2025-179      KNUTSON, BRAD: THAT the RM of Keys No.303 be authorized to act as a Qualified Donee for the Crystal Lake Legacy Fund established through the Yorkton & District Community Foundation (YDCF), for funds to be received and receipted by YDCF and disbursed to the RM to be applied exclusively for the charitable projects or initiatives identified in the applicable fund agreements and FURTHER THAT the Administrator and Reeve or Deputy Reeve be authorized to sign fund agreements and related documents with YDCF on behalf of the RM.

CARRIED

**FINANCIAL SERVICES:**

2025-180      HALLICK, BRAD: THAT the Proposal to Provide Financial Services from Affinity Credit Union at Norquay be accepted and signed by the Reeve and Administrator.

CARRIED

**TREATY LANDS**

2025-181      HOFER, MARK: THAT in response to a letter from Keeseekoose First Nation Treaty Land Department, Council is not aware of any potential environmental concerns regarding the intent to convert SE 14-32-03-W2 to reserve status, hereby granting approval for the transfer with the condition that the municipality will not provide any additional access to the lands.

CARRIED

**COMMUNITY FUTURES VENTURES**

2025-182      STATCHUK, CALVIN: THAT Councillor Dirk Van As be appointed to represent the RM of Keys No.303 at the Community Futures Ventures AGM in Yorkton on September 25.

CARRIED

**PDAP CULVERT REPLACEMENT PROJECT NO. 2024-3000**

2025-183      VAN AS, DIRK: THAT Price Request No.2 for Additional Rip Rap submitted by Wyatt Engineering be approved and signed, giving authorization to proceed with the change in work and materials.

CARRIED

**DU-SHUYA PROJECT**

2025-184      KNUTSON, BRAD: THAT the Tender submitted by Heskin Backhoe, to install culverts at the former Ducks Unlimited Canada Shuya Project site between SE 4-33-02-W2 and SW 3-33-02-W2, be accepted.

CARRIED

**LIST OF LANDS IN ARREARS**

2025-185      HALLICK, BRAD: That the Administrator be asked to not include lands with less than one-half of the immediately preceding year's tax levy owing on the List of Lands in Arrears.

CARRIED

2025-186      HOFER, MARK: THAT the List of Lands in Arrears be accepted as presented to the Head of Council.

CARRIED

**TAX ENFORCEMENT**

2025-187      STATCHUK, CALVIN: THAT Kondratoff Persick LLP be asked to proceed with a request to take title to Parcel No. 144353808 due to arrears of taxes.

CARRIED

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**ADMINISTRATION- CRYSTAL LAKE AGM**

2025-188      VAN AS, DIRK: THAT the Administrator and Assistant Administrator be compensated for being asked to attend the 2024 and 2025 Crystal Lake AGM's, held outside of normal office hours.

CARRIED

**COMMITTEE**

2025-189      KNUTSON, BRAD: THAT the following Committee Reports be accepted as presented:

- Div 3 PDAP Construction Progress Meetings
- PRWMA- August 25

CARRIED

**CORRESPONDENCE**

2025-190      HALLIK, BRAD: THAT the Correspondence as listed be acknowledged and filed:

- a. SARM- Rural Dart, Rural Sheaf and other communications
- b. Central Prairie Development Alliance/(SEDA)- Market Analysis Report
- c. Saskatchewan Association of Watersheds (SAW)
- d. SMHI 2025 Scholarship Recipients
- e. Saskatchewan Blue Cross 2025 Health Literacy Report
- f. SK Command Royal Canadian Legion Military Service Recognition Book

CARRIED

**ADJOURNMENT**

2025-191      STATCHUK, CALVIN: THAT this meeting be adjourned. (12:15 p.m.)

CARRIED

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Reeve

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Administrator