

BYLAW NO. 02-2021

A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES

A Bylaw of the Rural Municipality of Keys No 303 in the Province of Saskatchewan to enact as follows:

A BYLAW TO REPEAL PREVIOUS BYLAWS

The Council of the Rural Municipality of Keys No 303 in the Province of Saskatchewan enacts as follows:

1. **DEFINITIONS**

a. In the Bylaw:

- i. "Administrator" shall mean the administrator of the Municipality;
- ii. "Council" shall mean the council of the Municipality;
- iii. "Emergency" shall mean an unforeseen circumstance or the resulting state of the unforeseen circumstance which calls for immediate action for the safety of people and/or property; and
- iv. "Municipality" shall mean the Rural Municipality of Keys No 303;

2. **ADMINISTRATOR**

i. The Administrator, together with another person designated by council to sign cheques on its behalf is hereby authorized to pay certain accounts either by cheques or by electronic transfer in a timely fashion, namely:

- 1. Wages and salaries payable to municipal employees;
- 2. Employee deductions, including municipal contributions;
- 3. Telephone, heat, power services;
- 4. Collections on behalf of other taxing authorities; and
- 5. Any other bills as deemed necessary to reduce interest charges.

ii. The Administrator shall advise council at its next regular meeting of the particulars of the transactions undertaken in accordance with section 2 of this bylaw, including but not limited to:

- 1. The payee;
- 2. The amount paid; and
- 3. Any other particulars as requested by council.

3. **COUNCIL**

- a. Members of Council are hereby authorized to expend for repairs in the case of an emergency to a public works an amount not exceeding \$1,500; and
- b. When a member or council authorizes an expenditure in accordance with section 4 of this bylaw, the member shall advise council at its next meeting the amount and nature of the expenditure.

4. **REPEAL**

- a. Bylaw No. 03-2014 is hereby repealed.

5. **COMING INTO FORCE**

This bylaw shall come into force immediately.



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Reeve

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Administrator

Read a third time and adopted
this 7 day of January 2021

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Administrator