

M-11 (a)

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO 303 HELD IN  
THE RM of KEYS BUILDING  
IN CANORA SASKATCHEWAN  
LOCATED AT 203 MAIN STREET  
DATED THURSDAY January 18, 2024**

**PRESENT:**

**Councillors:**

Reeve:	Calvin Statchuk
Division One	Mark Hofer
Division Two	Dirk Van As
Division Three	Ken Kalmakoff
Division Four	Brad Knutson
Division Five	Lorne Gazdewich
Division Six	Brad Hallick

**Administrator:** Twila Hadubiak

**Absent:**

**CALL TO ORDER**

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 9:00 a.m.

**MINUTES**

2024-026 HOFER, MARK: THAT the Minutes of the regular meeting of council held on November 29, 2023 be approved as presented.

CARRIED

**ACCOUNTS PAYABLE**

2024-027 VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18337 to cheque number 18409 plus EFT number 804 to EFT number 829 and Direct Payments 2023-0012 to 2023-0013 totaling \$517,063.07, be approved for payment and form part of these Minutes.

CARRIED

**DELEGATIONS**

Employees Allan Veldman and Todd Wegner attended the meeting to discuss

- Snow plowing & ridging
- Equipment, maintenance & monitoring

**FINANCES**

2024-028 KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of December be approved as presented and be attached to and form part of these Minutes.

CARRIED

CS

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**INDEMNITY RATES**

2024-029      KNOTSON, BRAD: THAT Indemnity Rates for 2024 be set as follows:

1. Indemnity rates for Council and Hamlet Board be set as follows:
  - a. Council Meeting                      \$240.00 per day;
  - b. Committee Meeting                  \$30.00 per hour with a \$240.00 maximum (includes the time to get to the meetings);
  - c. Public Works                          \$30.00 per hour;
  - d. Plus Travel Rates.
2. Conventions rates for Council, Hamlet Board and all Employees be set as follows:
  - a. \$240.00 per day                      (including one travel day if required) (Excluding Administrator)
  - b. Plus Travel Rates;
  - c. Plus meal allowance of              \$75.00 per day.
  - d. Plus Hotels. (If possible, the administrator will pay with the Municipal Credit Card, if not possible, the actual amount will be reimbursed with receipts)
3. Travel Rates for Council, Hamlet Board and all Employees be set as follows:
  - a. Mileage                                  \$0.75 per km; and
  - b. Travel                                      \$0.10 per km.
4. The following restrictions shall be applied:
  - a. All Travel for materials, products, parts etc shall be restricted to a 45 km radius of the Municipality without prior approval by Council;
  - b. All Travel for public works activities shall be restricted to 5,000 km per year;
  - c. For meetings within the Municipality (including the towns and villages in close proximity), but if someone lives outside the 45 km radius of the Municipality, they shall not be paid travel from their residence. It shall be from their "property" within the Municipality;
  - d. Public Works is restricted to 24 hours per month without Council approval prior to the work being completed;
5. Indemnity Rates will be paid at the next meeting after they are submitted but must be paid out by December 31<sup>st</sup>.

CARRIED

**FIDELITY BOND**

2024-030      STATCHUK, CALVIN: THAT the Fidelity Bond be accepted as presented.

CARRIED

**RMAA**

2024-031      GAZDEWICH, LORNE: THAT the 2024 RMAA Membership Fee of \$425.00 be paid on behalf of the Administrator.

CARRIED

**PEST CONTROL**

2024-032      HALLICK, BRAD: THAT Further to RES 2024-009, Hudson Bailey be added as an additional Pest Control Officer.

CARRIED

**SUBDIVISION PROPOSAL**

2024-033      STATCHUK, CALVIN: THAT the Subdivision proposal, as per File SUBD-02385-2023, not be accepted as presented.

CARRIED

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**OFFICE COMPUTER**

2024-034 HOFER, MARK: THAT a new office computer and User License be purchased from Munisoft for the price of \$4,896.00 plus taxes.

CARRIED

**LUNCH**

2024-035 STATCHUK, CALVIN: THAT we recess for Lunch. (11:55 a.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 12:30 p.m.

All members were present.

**SERVICE TRUCK**

2024-036 VAN AS, DIRK: THAT additional repairs be done to the Dodge service truck, as per quote supplied by Wholesale Transmission.

CARRIED

**MOWER OPERATOR ADVERTISEMENT**

2024-037 KALMAKOFF, KEN: THAT an advertisement be placed in the local papers and on SaskJobs to advertise for a tractor/mower operator for the 2024 mowing season.

CARRIED

**SARM RESOLUTIONS**

2024-038 KNUTSON, BRAD: THAT the following Resolutions regarding a Wolf Reduction Program and lobbying Saskatchewan Crop Insurance regarding Livestock Loss Due to Wolves Compensation be submitted to SARM for the SARM Annual Convention:

Whereas there has been an increase in the wolf population in certain areas of Saskatchewan, and  
Whereas the increase in the wolf population is causing financial hardship to farmers due to the loss of livestock to wolves,  
Be it Resolved that SARM lobby the government to establish a Wolf Reduction/Bounty Program.

And

Whereas an increase in the wolf population in certain areas of Saskatchewan is causing financial hardship to farmers due to loss of livestock from wolves, and  
Whereas the claim assessments through Saskatchewan Crop Insurance Predation Compensation Claims are based on evidence of a carcass, and  
Whereas wolves often drag away their kill so carcasses are often not found when livestock is missing,  
Be it Resolved that SARM lobby Saskatchewan Crop Insurance to review how farmers are paid out for livestock losses through Predation Compensation Claims to better compensate for missing livestock due to predation.

CARRIED

**RMAA WORKSHOP**

2024-039 GAZDEWICH, LORNE: THAT Office staff attend the RMAA Elections workshop in Melville on March 27, with the Registration Fee being paid.

CARRIED

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**COMMUNITY AND LAND USE PLANNING**

2024-040 HALLICK, BRAD: THAT office staff register for the virtual Community and Land Use Planning training session through SARM, with the Registration Fee being paid.  
CARRIED

**ONLINE BANKING**

2024-041 STATCHUK, CALVIN: THAT online banking be used to pay Receiver General, SaskPower, SaskEnergy, SaskTel, and SMHI only, through the Affinity Credit Union.  
CARRIED

**COMMITTEE**

2024-042 STATCHUK, CALVIN: That the following Committee Reports be accepted as presented:

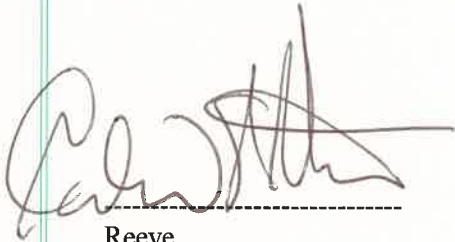
- NEATPC
- CRPUB

CARRIED

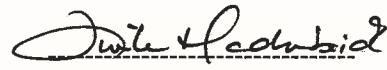
**ADJOURNMENT**

2024-043 STATCHUK, CALVIN: That this meeting be adjourned. (2:00 p.m.)

CARRIED



Reeve



Administrator

Date Printed  
2024-01-31 3:58 PM

**RM OF KEYS NO. 303**  
**List of Accounts for Approval**  
Batch: 2024-00003 to 2024-00014

Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>18410</b>	<b>2024-01-18</b>	<b>Receiver General</b>			
2024 01		210-200-100 - Payroll Deductior	10794 2302 RP0001	513.82	
		530-120-121 - TS - Maint. - Ben	10794 2302 RP0001	307.22	
		510-130-230 - GG - Administrat	10794 2302 RP0001	206.60	
		210-200-100 - Payroll Deductior	10794 2302 RP0001	154.52	
		530-120-122 - TS - Maint. - Ben	10794 2302 RP0001	129.37	
		510-130-230 - GG - Administrat	10794 2302 RP0001	86.95	
		210-200-100 - Payroll Deductior	10794 2302 RP0001	1,577.35	2,975.83
2023 Council 2	Accrual	210-200-100 - Payroll Deductior	10794 2302 RP0001	1,621.57	1,621.57
			<b>Payment Total:</b>		<b>4,597.40</b>
<b>18411</b>	<b>2024-01-31</b>	<b>102063513 Saskatchewan Ltd</b>			
2023BeaverDam	Accrual	540-210-300 - EH - Cont. - Beav	2023 Beaver Dam Removal	190.00	
		110-340-100 - GST Receivable	GST Tax Code	9.50	
		900-110-110 - GST Paid	GST Tax Code	9.50 NL	199.50
<b>18412</b>	<b>2024-01-31</b>	<b>Canora Farm Service</b>			
275719		530-410-120 - TS - Maint. - Sho	Shop Supplies- Spray Foarr	51.75	
		110-340-100 - GST Receivable	Both Tax Code	2.44	
		900-110-110 - GST Paid	Both Tax Code	2.44 NL	54.19
<b>18413</b>	<b>2024-01-31</b>	<b>Cherewyk's Backhoe Service</b>			
708412	Accrual	530-490-120 - TS - Maint. - Crys	CL- Crush Concrete & Haul	3,471.50	
		585-430-140 - UT - Stenen Lagc	CL- Lagoon Road & Fit Up :	3,291.30	
		580-430-111 - UT - Waterline R	CL- Waterline Dug & Valve	1,192.50	
		110-340-100 - GST Receivable	Both Tax Code	375.25	
		900-110-110 - GST Paid	Both Tax Code	375.25 NL	8,330.55
<b>18414</b>	<b>2024-01-31</b>	<b>Canadian Imperial Bank Of Comm</b>			
84665 Blacksun		510-240-100 - GG - Membershi	Website Membership	343.21	
		510-410-140 - GG -Maint. -Offic	Website SSL Certificate	51.94	
		110-340-100 - GST Receivable	Both Tax Code	18.64	
		900-110-110 - GST Paid	Both Tax Code	18.64 NL	413.79
10014770		510-410-140 - GG -Maint. -Offic	Stamps	65.00	
		110-340-100 - GST Receivable	GST Tax Code	3.25	
		900-110-110 - GST Paid	GST Tax Code	3.25 NL	68.25
			<b>Payment Total:</b>		<b>482.04</b>
<b>18415</b>	<b>2024-01-31</b>	<b>ECMA</b>			
2024		510-240-100 - GG - Membershi	2024 ECMA Membership	25.00	25.00
<b>18416</b>	<b>2024-01-31</b>	<b>Gazdewich, Lorne</b>			
2024 01		510-110-110 - GG - Council - M	2024 01 Lorne Council	240.00	
		510-110-110 - GG - Council - M	2024 01 Lorne Council Mil	62.25	
		510-110-110 - GG - Council - M	2024 01 Lorne Council KM	8.30	310.55
<b>18417</b>	<b>2024-01-31</b>	<b>Hammermeister, Robert</b>			
2023 Beavers		540-210-300 - EH - Cont. - Beav	Beavers- 7	210.00	210.00
<b>18418</b>	<b>2024-01-31</b>	<b>IC SALES &amp; SERVICE</b>			
26266		510-410-140 - GG -Maint. -Offic	Service Call- HDMI Cord Of	65.72	
		110-340-100 - GST Receivable	Both Tax Code	3.10	
		900-110-110 - GST Paid	Both Tax Code	3.10 NL	68.82
<b>18419</b>	<b>2024-01-31</b>	<b>MINISTRY OF FINANCE</b>			

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**List of Accounts for Approval**  
Batch: 2024-00003 to 2024-00014

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
D-484165-1999		530-440-100 - TS - Maint. - Gra	Gravel Lease- NW 18-34-3	400.00	
		110-340-100 - GST Receivable	GST Tax Code	20.00	
		900-110-110 - GST Paid	GST Tax Code	20.00 NL	420.00
<b>18420</b>	<b>2024-01-31</b>	<b>Parkland Regional Library</b>			
1/2 2024 Levy		570-500-135 - R&C - Grants - Li	2024 Levy	1,338.08	
		570-500-130 - R&C - Grants - Li	2024 Levy	2,950.02	4,288.10
<b>18421</b>	<b>2024-01-31</b>	<b>SecurTek</b>			
INV1111409		530-300-110 - TS - Maint. - Norc	Monitoring- Norquay	43.41	
		110-340-100 - GST Receivable	Both Tax Code	2.05	
		900-110-110 - GST Paid	Both Tax Code	2.05 NL	45.46
<b>8422</b>	<b>2024-01-31</b>	<b>Strocen's Sandy Land Tire</b>			
1037		530-420-101 - TS - Repairs - Gr	Grader Tire Change	286.20	
		110-340-100 - GST Receivable	Both Tax Code	13.50	
		900-110-110 - GST Paid	Both Tax Code	13.50 NL	299.70
<b>18423</b>	<b>2024-01-31</b>	<b>Town Of Canora</b>			
2023 Fire-MSA	Accrual	525-210-110 - PS - Fire- Protec	Fire Board- MSA Air pack	1,111.37	1,111.37
<b>18424</b>	<b>2024-01-31</b>	<b>Town Of Norquay</b>			
2024 01 Water		530-300-110 - TS - Maint. - Norc	Water- Norquay Shop	121.50	121.50
<b>18425</b>	<b>2024-01-31</b>	<b>Wholesale Transmission Inc.</b>			
20331		530-420-104 - TS- Repair- Trucl	2004 Dodge- Transmission	8,682.76	
		110-340-100 - GST Receivable	Both Tax Code	409.56	
		900-110-110 - GST Paid	Both Tax Code	409.56 NL	9,092.32
<b>18426</b>	<b>2024-01-31</b>	<b>VOID - Wrong Date</b>			
<b>18427</b>	<b>2024-01-31</b>	<b>Receiver General</b>			
2024 02		210-200-100 - Payroll Deductior	10794 2302 RP0001	549.70	
		530-120-121 - TS - Maint. - Ben	10794 2302 RP0001	306.00	
		510-130-230 - GG - Administrat	10794 2302 RP0001	243.70	
		210-200-100 - Payroll Deductior	10794 2302 RP0001	162.30	
		530-120-122 - TS - Maint. - Ben	10794 2302 RP0001	125.78	
		510-130-230 - GG - Administrat	10794 2302 RP0001	101.44	
		210-200-100 - Payroll Deductior	10794 2302 RP0001	1,756.36	3,245.28
<b>18428</b>	<b>2024-01-31</b>	<b>Canadian Imperial Bank Of Comm</b>			
14760		530-420-101 - TS - Repairs - Gr	Insure lasers- send to Text2	39.05	
		110-340-100 - GST Receivable	GST Tax Code	1.95	
		900-110-110 - GST Paid	GST Tax Code	1.95 NL	41.00
<b>18429</b>	<b>2024-01-31</b>	<b>Gateway Co-Op</b>			
8924		510-410-140 - GG -Maint. -Offic	Bottled water, office cleaner	15.27	
		110-340-100 - GST Receivable	Both Tax Code	0.23	
		900-110-110 - GST Paid	Both Tax Code	0.23 NL	15.50
<b>18430</b>	<b>2024-01-31</b>	<b>R.M. of Clayton # 333</b>			
2023-00120	Accrual	530-250-110 - TS - Maint. - Roa	Rd Maintenance 2435 yds	1,248.57	1,248.57
				Total Computer Cheque:	<u>34,206.85</u>

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
830 2024 01	2024-01-19	<b>Hadubiak, Twila</b>			
		510-110-230 - GG - Salaries - Ac	2024 01 Twila Wage	2,360.64	
		210-200-100 - Payroll Deductior	2024 01 Twila Fed Tax	-239.90	
		210-200-100 - Payroll Deductior	2024 01 Twila Prov Tax	-161.90	
		210-200-100 - Payroll Deductior	2024 01 Twila CPP	-132.45	
		210-200-100 - Payroll Deductior	2024 01 Twila EI	-39.19	
		210-200-140 - Superannuation F	2024 01 Twila MEPP	-212.46	1,574.74
831 2024 01	2024-01-19	<b>Municipal Employees</b>			
		210-200-140 - Superannuation F	2024 01 MEPP Danny	13.96	
		530-120-123 - TS - Maint. - Ben	2024 01 MEPP Danny	13.96	
		210-200-140 - Superannuation F	2024 01 MEPP Allan	243.54	
		530-120-123 - TS - Maint. - Ben	2024 01 MEPP Allan	243.54	
		210-200-140 - Superannuation F	2024 01 MEPP Todd	243.54	
		530-120-123 - TS - Maint. - Ben	2024 01 MEPP Todd	243.54	
		210-200-140 - Superannuation F	2024 01 MEPP Miranda	124.28	
		510-130-230 - GG - Administrat	2024 01 MEPP Miranda	124.28	
		210-200-140 - Superannuation F	2024 01 MEPP Twila	212.46	
		510-130-230 - GG - Administrat	2024 01 MEPP Twila	212.46	1,675.56
832 2024 01	2024-01-19	<b>Petryshyn, Miranda</b>			
		510-110-330 - GG - Salaries - A:	2024 01 Miranda Wage	1,380.84	
		510-220-100 - GG - Cont. - Offic	2024 01 Miranda Cleaning	125.00	
		210-200-100 - Payroll Deductior	2024 01 Miranda Fed Tax	-93.69	
		210-200-100 - Payroll Deductior	2024 01 Miranda Prov Tax	-60.12	
		210-200-100 - Payroll Deductior	2024 01 Miranda CPP	-74.15	
		210-200-100 - Payroll Deductior	2024 01 Miranda EI	-22.92	
		210-200-140 - Superannuation F	2024 01 Miranda MEPP	-124.28	1,130.68
833 2024 01	2024-01-19	<b>Veldman, Allan</b>			
		530-110-120 - TS - Maint. - Wag	2024 01 Allan Wages	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 01 Allan Phone	35.00	
		210-200-100 - Payroll Deductior	2024 01 Allan Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 01 Allan Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 01 Allan CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 01 Allan EI	-44.92	
		210-200-140 - Superannuation F	2024 01 Allan MEPP	-243.54	1,788.67
834 2024 01	2024-01-19	<b>Wasyliw, Daniel</b>			
		530-110-120 - TS - Maint. - Wag	2024 01 Danny Wages	155.10	
		210-200-100 - Payroll Deductior	2024 01 Danny CPP	-1.22	
		210-200-100 - Payroll Deductior	2024 01 Danny EI	-2.57	
		210-200-140 - Superannuation F	2024 01 Danny MEPP	-13.96	137.35
835 2024 01	2024-01-19	<b>Wegner, Todd</b>			
		530-110-120 - TS - Maint. - Wag	2024 01 Todd Wages	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 01 Todd Phone	35.00	
		210-200-100 - Payroll Deductior	2024 01 Todd Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 01 Todd Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 01 Todd CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 01 Todd EI	-44.92	
		210-200-140 - Superannuation F	2024 01 Todd MEPP	-243.54	
		530-250-100 - TS - Maint. - Trav	2024 01 Todd travel	79.90	1,868.57
836 2081	2024-01-30	<b>B &amp; B Enforcement Services</b>			
		510-270-150 - GG - Building Off	Permit #1404 2023 01	315.00	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		110-340-100 - GST Receivable	GST Tax Code	15.76	
		900-110-110 - GST Paid	GST Tax Code	15.76 NL	330.76
2080		510-270-150 - GG - Building Off	Permit # 1219 2023 01	157.50	
		110-340-100 - GST Receivable	GST Tax Code	7.88	
		900-110-110 - GST Paid	GST Tax Code	7.88 NL	165.38
2075		510-270-150 - GG - Building Off	Permit # 2023 03	157.50	
		110-340-100 - GST Receivable	GST Tax Code	7.88	
		900-110-110 - GST Paid	GST Tax Code	7.88 NL	165.38
2082		510-270-150 - GG - Building Off	Permit # 2021 03	162.23	
		110-340-100 - GST Receivable	GST Tax Code	8.11	
		900-110-110 - GST Paid	GST Tax Code	8.11 NL	170.34
			Payment Total:		831.86
337	2024 02	<b>2024-02-02 Hadubiak, Twila</b>			
		510-110-230 - GG - Salaries - Ac	2024 02 Twila Wages	2,754.08	
		210-200-100 - Payroll Deductior	2024 02 Twila Fed Tax	-317.54	
		210-200-100 - Payroll Deductior	2024 02 Twila Prov Tax	-209.04	
		210-200-100 - Payroll Deductior	2024 02 Twila CPP	-155.86	
		210-200-100 - Payroll Deductior	2024 02 Twila EI	-45.72	
		210-200-140 - Superannuation f	2024 02 Twila MEPP	-247.87	1,778.05
838	2024 02	<b>2024-02-02 Municipal Employees</b>			
		210-200-140 - Superannuation f	2024 02 Allan	243.54	
		530-120-123 - TS - Maint. - Ben	2024 02 Allan	243.54	
		210-200-140 - Superannuation f	2024 02 Todd	243.54	
		530-120-123 - TS - Maint. - Ben	2024 02 Todd	243.54	
		210-200-140 - Superannuation f	2024 02 Miranda	144.99	
		510-130-230 - GG - Administrat	2024 02 Miranda	144.99	
		210-200-140 - Superannuation f	2024 02 Twila	247.87	
		510-130-230 - GG - Administrat	2024 02 Twila	247.87	1,759.88
839	2024 02	<b>2024-02-02 Petryshyn, Miranda</b>			
		510-110-330 - GG - Salaries - A	2024 02 Miranda Wages	1,610.98	
		510-220-100 - GG - Cont. - Offic	2024 02 Miranda Cleaning	125.00	
		210-200-100 - Payroll Deductior	2024 02 Miranda Fed Tax	-125.59	
		210-200-100 - Payroll Deductior	2024 02 Miranda Prov Tax	-82.45	
		210-200-100 - Payroll Deductior	2024 02 Miranda CPP	-87.84	
		210-200-100 - Payroll Deductior	2024 02 Miranda EI	-26.74	
		210-200-140 - Superannuation f	2024 02 Miranda MEPP	-144.99	1,268.37
840	2024 02	<b>2024-02-02 Veldman, Allan</b>			
		530-110-120 - TS - Maint. - Waç	2024 02 Allan Wages	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 02 Allan Phone	35.00	
		210-200-100 - Payroll Deductior	2024 02 Allan Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 02 Allan Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 02 Allan CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 02 Allan EI	-44.92	
		210-200-140 - Superannuation f	2024 02 Allan MEPP	-243.54	1,788.67
841	2024 02	<b>2024-02-02 Wegner, Todd</b>			
		530-110-120 - TS - Maint. - Waç	2024 02 Todd Wages	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 02 Todd Phone	35.00	
		210-200-100 - Payroll Deductior	2024 02 Todd Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 02 Todd Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 02 Todd CPP	-153.00	

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**RM OF KEYS NO. 303**  
**List of Accounts for Approval**  
Batch: 2024-00003 to 2024-00014

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		210-200-100 - Payroll Deductior	2024 02 Todd EI	-44.92	
		210-200-140 - Superannuation F	2024 02 Todd MEPP	-243.54	
		530-250-100 - TS - Maint. - Trav	2024 02 Todd mileage	79.90	1,868.57
			<b>Total Other:</b>		<u>17,470.97</u>

**OTHER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>2024-0001</b>	<b>2024-01-30</b>	<b>Sask Power</b>			
2024 01 3216		530-310-200 - TS - Street Lights	Street Lights- CL	824.53	
		110-340-100 - GST Receivable	GST Tax Code	40.59	
		900-110-110 - GST Paid	GST Tax Code	40.59 NL	865.12
2024 01 4030		510-300-110 - GG - Office Utiliti	5000 0062 4030	31.49	
		110-340-100 - GST Receivable	GST Tax Code	1.50	
		900-110-110 - GST Paid	GST Tax Code	1.50 NL	32.99
2024 01 5864		510-300-110 - GG - Office Utiliti	5000 0060 5864	170.88	
		110-340-100 - GST Receivable	Both Tax Code	7.70	
		900-110-110 - GST Paid	Both Tax Code	7.70 NL	178.58
			<b>Payment Total:</b>		<u>1,076.69</u>
<b>2024-0002</b>	<b>2024-01-30</b>	<b>Sask Tel</b>			
2024 01 884		510-300-110 - GG - Office Utiliti	Office phone	68.92	
		110-340-100 - GST Receivable	Both Tax Code	3.24	
		900-110-110 - GST Paid	Both Tax Code	3.24 NL	72.16
2024 01 6		510-300-110 - GG - Office Utiliti	Office Phone	111.44	
		110-340-100 - GST Receivable	Both Tax Code	5.28	
		900-110-110 - GST Paid	Both Tax Code	5.28 NL	116.72
			<b>Payment Total:</b>		<u>188.88</u>
<b>2024-0003</b>	<b>2024-01-30</b>	<b>SaskEnergy</b>			
2024 01 0007		510-300-110 - GG - Office Utiliti	496 361 0000 7	486.18	
		110-340-100 - GST Receivable	GST Tax Code	24.00	
		900-110-110 - GST Paid	GST Tax Code	24.00 NL	510.18
			<b>Total Other:</b>		<u>1,775.75</u>

**CREDIT INVOICE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>2024-0001</b>	<b>2024-01-26</b>	<b>Macek, Tabber</b>			
2023BeaverDan	Accrual	540-210-300 - EH - Cont. - Beav	2023 Beaver Dam Removal	190.00	
		110-340-100 - GST Receivable	GST Tax Code	9.50	
		900-110-110 - GST Paid	GST Tax Code	9.50 NL	199.50
2023BeaverDa-t		540-210-300 - EH - Cont. - Beav	2023 Beaver Dam Removal	-190.00	
		110-340-100 - GST Receivable	GST Tax Code	-9.50	
		900-110-110 - GST Paid	GST Tax Code	-9.50 NL	-199.50
			<b>Payment Total:</b>		<u>0.00</u>
			<b>Total Credit Invoice:</b>		<u>0.00</u>

**GOVERNMENTWITHDRAW**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>2024-0001</b>	<b>2024-01-30</b>	<b>Sask Electronic Tax Service</b>			
2023 PST		210-200-600 - PST Payable	2023 PST	1,522.28	

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**List of Accounts for Approval**  
Batch: 2024-00003 to 2024-00014

**GOVERNMENTWITHDRAW**

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			420-100-120 - F&C - Custom W	2023 PST- cw	-1,319.35	
			510-410-160 - GG - Maint. - Offi	2023 PST- Interest owed	20.63	223.56
2024-0002 2024 01	2024-01-31	Sask Electronic Tax Service				
		210-210-190 - GOOD SPIRIT S.	2024 01		4,767.82	4,767.82
				<b>Total GovernmentWithdraw:</b>		<b>4,991.38</b>
				<b>Total AP:</b>		<b>58,444.95</b>

Certified Correct This January 31, 2024



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Reeve

\_\_\_\_\_  
Administrator

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending January 31, 2024

	Current	Year to Date	Budget	Variance	%
<b>Revenues</b>					
<b>Rural</b>					
<b>Taxes</b>					
Penalty on Mun Taxes Arrears - Municipal	1,355.56	1,355.56		1,355.56	
<b>Total Taxes:</b>	<b>1,355.56</b>	<b>1,355.56</b>	<b>0.00</b>	<b>1,355.56</b>	<b>0.00</b>
<b>Grants</b>					
Conditional- Provincial- IPCP	913.32	913.32		913.32	
<b>Total Grants:</b>	<b>913.32</b>	<b>913.32</b>	<b>0.00</b>	<b>913.32</b>	<b>0.00</b>
<b>Fees &amp; Charges</b>					
F&C - Custom Work - Dust Control	1,319.35	1,319.35		1,319.35	
F&C - Tax Enforcement	10.66	10.66		10.66	
F&C - Sale of R.M. Maps	28.30	28.30		28.30	
F&C - Developmental Permits	360.76	360.76		360.76	
<b>Total Fees &amp; Charges:</b>	<b>1,719.07</b>	<b>1,719.07</b>	<b>0.00</b>	<b>1,719.07</b>	<b>0.00</b>
<b>Total Rural:</b>	<b>3,987.95</b>	<b>3,987.95</b>	<b>0.00</b>	<b>3,987.95</b>	<b>0.00</b>

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending January 31, 2024

	Current	Year to Date	Budget	Variance	%
<b>Expenses</b>					
<b>Rural</b>					
<b>Administration</b>					
GG - Salaries - Administrator	2,360.64	2,360.64		(2,360.64)	
GG - Salaries - Assistant	1,380.84	1,380.84		(1,380.84)	
GG - Administrator- Payroll Deductions	975.43	975.43		(975.43)	
GG - Admin. - Training, Travel & Meals	200.00	200.00		(200.00)	
GG - Admin- Personal Insurances	11,633.86	11,633.86		(11,633.86)	
<b>Total Administration:</b>	<b>16,550.77</b>	<b>16,550.77</b>	<b>0.00</b>	<b>(16,550.77)</b>	<b>0.00</b>
<b>Council</b>					
GG - Council - Meetings	310.55	310.55		(310.55)	
GG - Cont. - Insurance - Personal	17,705.29	17,705.29		(17,705.29)	
<b>Total Council:</b>	<b>18,015.84</b>	<b>18,015.84</b>	<b>0.00</b>	<b>(18,015.84)</b>	<b>0.00</b>
<b>Office</b>					
GG - Office Utilities	1,784.75	1,784.75		(1,784.75)	
GG -Maint. -Office Supplies & Postage	443.17	443.17		(443.17)	
GG - Maint. - Office -Other Expenditure	20.63	20.63		(20.63)	
GG - Cont. - Office Caretaking	125.00	125.00		(125.00)	
GG - Insurance- Office	7,069.77	7,069.77		(7,069.77)	
<b>Total Office:</b>	<b>9,443.32</b>	<b>9,443.32</b>	<b>0.00</b>	<b>(9,443.32)</b>	<b>0.00</b>
<b>Contract Services</b>					
GG - Memberships	3,086.34	3,086.34		(3,086.34)	
GG - Building Officer Services	792.23	792.23		(792.23)	
<b>Total Contract Services:</b>	<b>3,878.57</b>	<b>3,878.57</b>	<b>0.00</b>	<b>(3,878.57)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Wages &amp; Benefits</b>					
TS - Maint. - Wages	5,567.10	5,567.10		(5,567.10)	
TS - Maint. - Benefits - CPP	613.22	613.22		(613.22)	
TS - Maint. - Benefits - EI	255.15	255.15		(255.15)	
TS - Maint. - Benefits - MEPP	501.04	501.04		(501.04)	
TS - Maint. - Travel & Training	79.90	79.90		(79.90)	
<b>Total Wages &amp; Benefits:</b>	<b>7,016.41</b>	<b>7,016.41</b>	<b>0.00</b>	<b>(7,016.41)</b>	<b>0.00</b>
<b>Contract Services</b>					
TS - Maint. - Insurance	9,871.84	9,871.84		(9,871.84)	
TS - Maint. - Insurance Personal	19,977.26	19,977.26		(19,977.26)	
TS - Maint. - Norquay Operations	623.95	623.95		(623.95)	
TS - Maint. - Canora Shop Operations	273.48	273.48		(273.48)	
TS - Maint. - Telephone	70.00	70.00		(70.00)	
TS - Maint. - Shop Supplies & Small Tool	51.75	51.75		(51.75)	
TS - Repairs - Grader	286.20	286.20		(286.20)	
TS- Repair- Truck	8,682.76	8,682.76		(8,682.76)	
TS - Maint. - Gravel/Sand	400.00	400.00		(400.00)	
TS - Maint. - Mulching	12,550.35	12,550.35		(12,550.35)	

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending January 31, 2024

	<u>Current</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
<b>Total Contract Services:</b>	<b>52,787.59</b>	<b>52,787.59</b>	<b>0.00</b>	<b>(52,787.59)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>59,804.00</b>	<b>59,804.00</b>	<b>0.00</b>	<b>(59,804.00)</b>	<b>0.00</b>
<b>Environmental Services</b>					
EH - Cont. - Beaver Control	20.00	20.00		(20.00)	
<b>Total Environmental Services:</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>	<b>(20.00)</b>	<b>0.00</b>
<b>Recreational and Culture</b>					
R&C - Grants - Library	2,950.02	2,950.02		(2,950.02)	
<b>Total Recreational and Culture:</b>	<b>2,950.02</b>	<b>2,950.02</b>	<b>0.00</b>	<b>(2,950.02)</b>	<b>0.00</b>
<b>Total Rural:</b>	<b>110,662.52</b>	<b>110,662.52</b>	<b>0.00</b>	<b>(110,662.52)</b>	<b>0.00</b>

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending January 31, 2024

	Current	Year to Date	Budget	Variance	%
<b>Crystal Lake</b>					
<b>Contract Services</b>					
GG - Crystal Lake Memberships & Donation	880.19	880.19		(880.19)	
GG - Crystal Lake Insurance	1,305.98	1,305.98		(1,305.98)	
<b>Total Contract Services:</b>	<b>2,186.17</b>	<b>2,186.17</b>	<b>0.00</b>	<b>(2,186.17)</b>	<b>0.00</b>
<b>Police and Fire</b>					
PS - Fire - Crystal Lake	16.22	16.22		(16.22)	
<b>Total Police and Fire:</b>	<b>16.22</b>	<b>16.22</b>	<b>0.00</b>	<b>(16.22)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Contract Services</b>					
TS - Street Lights - Hamlet CL	824.53	824.53		(824.53)	
TS - Maint. - Crystal Lake Shop	205.93	205.93		(205.93)	
<b>Total Contract Services:</b>	<b>1,030.46</b>	<b>1,030.46</b>	<b>0.00</b>	<b>(1,030.46)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>1,030.46</b>	<b>1,030.46</b>	<b>0.00</b>	<b>(1,030.46)</b>	<b>0.00</b>
<b>Recreational Services</b>					
R&C - Grants - Library - Crystal Lake	1,338.08	1,338.08		(1,338.08)	
<b>Total Recreational Services:</b>	<b>1,338.08</b>	<b>1,338.08</b>	<b>0.00</b>	<b>(1,338.08)</b>	<b>0.00</b>
<b>Water Services</b>					
UT - Water- Crystal Lake Repairs	99.66	99.66		(99.66)	
UT - Water - Power/energy Crystal Lake	530.42	530.42		(530.42)	
<b>Total Water Services:</b>	<b>630.08</b>	<b>630.08</b>	<b>0.00</b>	<b>(630.08)</b>	<b>0.00</b>
<b>Total Crystal Lake:</b>	<b>5,201.01</b>	<b>5,201.01</b>	<b>0.00</b>	<b>(5,201.01)</b>	<b>0.00</b>
<b>Total Expenses:</b>	<b>115,863.53</b>	<b>115,863.53</b>	<b>0.00</b>	<b>(115,863.53)</b>	<b>0.00</b>
<b>Totals</b>	<b>(111,660.62)</b>	<b>(111,660.62)</b>	<b>0.00</b>	<b>(111,660.62)</b>	<b>0.00</b>

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending January 31, 2024

	Current	Year to Date	Budget	Variance	%
<b>Taxes</b>					
<b>Rural</b>					
Municipal - Tax Receivable - Current	4,807.95	4,807.95	(80,661.34)		
Penalty on Mun Taxes Arrears - Municipal	1,355.56	1,355.56	1,355.56		
<b>Total Rural:</b>	<b>6,163.51</b>	<b>6,163.51</b>	<b>(79,305.78)</b>		
<b>Crystal Lake</b>					
Municipal Taxes Receivable- Crystal Lake	3,375.54	3,375.54	(9,103.47)		
Penalty on Mun Taxes- Crystal Lake	214.96	214.96	214.96		
<b>Total Crystal Lake:</b>	<b>3,590.50</b>	<b>3,590.50</b>	<b>(8,888.51)</b>		
<b>Total Taxes:</b>	<b>9,754.01</b>	<b>9,754.01</b>	<b>(88,194.29)</b>		
<b>Investments</b>					
<b>Rural</b>					
Term Deposit- Capital Purchases			275,726.22		
Term Deposit- Bridge Fund			451,457.12		
Term Deposit- Gravel Pit Recovery			42,063.89		
Term Deposit- Roadwork			104,796.23		
Term Deposit- Building Infrastructure			156,073.48		
<b>Total Rural:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,030,116.94</b>		
<b>Crystal Lake</b>					
Term Deposit- Crystal Lake			109,435.15		
<b>Total Crystal Lake:</b>	<b>0.00</b>	<b>0.00</b>	<b>109,435.15</b>		
<b>Total Investments:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,139,552.09</b>		

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