

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO 303 HELD IN  
THE RM of KEYS BUILDING  
IN CANORA SASKATCHEWAN  
LOCATED AT 203 MAIN STREET  
DATED THURSDAY February 01, 2024**

M-11 (a)

**ATTENDANCE:**

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Vacant
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

**CALL TO ORDER**

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 9:00 a.m.

Council acknowledged the passing of Councillor Lorne Gazdewich with a moment of silence.

**MINUTES**

2024-044

HOFER, MARK: THAT the Minutes of the regular meeting of council held on January 18, 2024 be approved as presented.

CARRIED

**ACCOUNTS PAYABLE**

2024-045

VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18410 to cheque number 18430 plus EFT number 830 to EFT number 841 and Direct Payments 2024-0001 to 2024-0002 and Other Payments 2024-0001 to 2024-0003 totaling \$58,444.95, be approved for payment and form part of these Minutes.

CARRIED

**FINANCES**

2024-046

KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of January be approved as presented and be attached to and form part of these Minutes.

CARRIED

**DELEGATION**

Corinne Lubiniecki from Community Futures Ventures attended the meeting to do a presentation.

**SARM CONVENTION**

2024-047

KNUTSON, BRAD : THAT Reeve Calvin Statchuk and Deputy-Reeve Ken Kalmakoff be designated as voting delegates for the SARM Annual Convention.

CARRIED

**MEMORIAL DONATION**

2024-048

HALLICK, BRAD: THAT a \$100 Memorial Donation be made to the Heart & Stroke Foundation on behalf of former councillor Lorne Gazdewich.

CARRIED

CS

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**RESIDENTIAL SUBDIVISION**

2024-049      STATCHUK, CALVIN: THAT under *The Planning and Development Act, 2007*, and subject to the information provided with the Application to Subdivide Land and sketch of the proposed subdivision, the RM of Keys No.303 hereby recommends approval for the residential subdivision at SE 31-31-3-W2.

CARRIED

The meeting was briefly adjourned so council and staff could look at potential office building, at 10:55 a.m. With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 11:10 a.m.

All members were present.

**SARM INSURANCE**

2024-050      HOFER, MARK: THAT SARM Excess Liability Insurance be increased to \$5,000,000 coverage from the \$3,000,000 coverage currently in place.

CARRIED

2024-051      VAN AS, DIRK: THAT the E&O Insurance under the SARM Liability Self-Insurance Plan be increased to \$2,000,000 coverage from the \$500,000 coverage currently in place.

CARRIED

**LUNCH**

2024-052      STATCHUK, CALVIN: THAT we recess for Lunch, 12:05 p.m.

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 12:55 p.m.

All members were present.

The meeting was briefly adjourned so council and staff could look at another potential office building, at 1:05 p.m.

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 1:30 p.m.

All members were present.

**COMMITTEE**

2024-053      STATCHUK, CALVIN: That the following Committee Reports be accepted as presented:

- Norquay & District Fire Association

CARRIED

Coouncillor Brad Hallick left the meeting at 3:00 p.m.

**BRIDGE TO CULVERT PROJECTS**

2024-054      HOFER, MARK: THAT Option 1B, being 5- 1800mm coated round culverts, as presented by Wyatt Engineering Ltd., be selected for the Red Bin Crossing project.

CARRIED

2024-055      VAN AS, DIRK: THAT option 2B, being 3- 3000mm round embedded coated culverts, as presented by Wyatt Engineering Ltd., be selected for the Gazdewich Crossing project.

CARRIED

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M-11 (a)

**BUDGET MEETING**

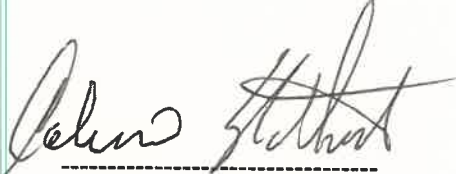
2024-056 KALMAKOFF, KEN: THAT a preliminary budget meeting be held on Thursday, March 21, 2024 at 9:00 a.m. at the RM of Keys No.303 Council Chambers.

CARRIED

**ADJOURNMENT**

2024-057 STATCHUK, CALVIN: That this meeting be adjourned. (3:25 p.m.)

CARRIED



Reeve



Administrator

**RM OF KEYS NO. 303**  
**List of Accounts for Approval**  
 Batch: 2024-00015 to 2024-00024

M-11 (a)

Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
18431 RM303-Jan2024	02/07/2024	<b>Beaton Community Planning</b>			
		510-270-110 - GG- CL- Commu	CL Permit Application- revie	237.90	
		110-340-100 - GST Receivable	GST Tax Code	11.90	
		900-110-110 - GST Paid	GST Tax Code	11.90	NL 249.80
18432 RES.2024-048	02/07/2024	<b>The Heart &amp; Stroke Foundation of Canada</b>			
		510-480-100 - GG - Maint. - Lon	Memorial Donation- Lorne C	100.00	100.00
18433 67694	02/07/2024	<b>Rough Country Agriculture</b>			
		530-490-101 - TS - Maint - Crys	mower parts	183.88	
		110-340-100 - GST Receivable	Both Tax Code	8.59	
		900-110-110 - GST Paid	Both Tax Code	8.59	NL 192.47
18434 68P-9827	02/07/2024	<b>Text2Car</b>			
		530-420-101 - TS - Repairs - Gr	laser sensors for graders	572.40	
		110-340-100 - GST Receivable	Both Tax Code	27.00	
		900-110-110 - GST Paid	Both Tax Code	27.00	NL 599.40
18435 2024 01	02/07/2024	<b>Town Of Canora</b>			
		510-300-110 - GG - Office Utiliti	water bill	114.17	114.17
18436 2024 01-1	02/07/2024	<b>Town Of Canora</b>			
		525-210-110 - PS - Fire- Protec	Heated enclosure of tanker	2,659.42	2,659.42
18437 2024/25-00071	02/16/2024	<b>Munisoft</b>			
		510-410-140 - GG -Maint. -Offic	1-N Asus Pro i7 Desktop Cc	1,840.96	
		510-410-140 - GG -Maint. -Offic	1- Additional User License	2,650.00	
		510-410-140 - GG -Maint. -Offic	File Transfer, Software Con	740.94	
		110-340-100 - GST Receivable	Both Tax Code	246.79	
		900-110-110 - GST Paid	Both Tax Code	246.79	NL 5,478.69
18438 276349	03/07/2024	<b>Canora Farm Service</b>			
		530-410-120 - TS - Maint. - Sho	Shop Supplies-Hand Nozzle	277.67	
		110-340-100 - GST Receivable	Both Tax Code	13.10	
		900-110-110 - GST Paid	Both Tax Code	13.10	NL 290.77
18439 CADI00040881	03/07/2024	<b>Canora Courier Ltd</b>			
		510-200-170 - GG - Cont. - Adv	Mower Operator Ad- Canora	45.02	
		510-200-170 - GG - Cont. - Adv	Mower Operator Ad- Kamsa	45.02	
		510-200-170 - GG - Cont. - Adv	Mower Operator Ad- Preece	45.02	
		110-340-100 - GST Receivable	GST Tax Code	6.75	
		900-110-110 - GST Paid	GST Tax Code	6.75	NL 141.81
18440 649	03/07/2024	<b>Canora Equipment Rentals</b>			
		530-490-101 - TS - Maint - Crys	Chainsaw Repair- CL	157.67	
		110-340-100 - GST Receivable	Both Tax Code	7.43	
		900-110-110 - GST Paid	Both Tax Code	7.43	NL 165.10
18441 708568	03/07/2024	<b>Cherewyk's Backhoe Service</b>			
		530-490-130 - TS - Maint - Crys	Lily Pond Drainage	5,758.45	
		110-340-100 - GST Receivable	Both Tax Code	271.63	
		900-110-110 - GST Paid	Both Tax Code	271.63	NL 6,030.08
18442 2024 Levy-M1	03/07/2024	<b>Norquay &amp; District Fire</b>			
		525-210-110 - PS - Fire- Protec	2024 Fire Levy	12,000.00	12,000.00

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**RM OF KEYS NO. 303**  
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M-11 (a)

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
18443 INV141476  INV141155	03/07/2024	<b>HBI Office Plus Inc</b>			
		510-410-140 - GG -Maint. -Office	Office Supplies- Folder Tab	27.63	
		110-340-100 - GST Receivable	Both Tax Code	1.30	
		900-110-110 - GST Paid	Both Tax Code	1.30	NL 28.93
		510-410-140 - GG -Maint. -Office	Office Supplies-WritingPad,	88.55	
		110-340-100 - GST Receivable	Both Tax Code	4.18	
		900-110-110 - GST Paid	Both Tax Code	4.18	NL 92.73
			Payment Total:		121.66
18444 2023 PIER	03/07/2024	<b>Receiver General</b>			
		510-110-120 - GG - Hamlet Boa	10794 2302 RP0001- 2023	21.88	
		510-120-110 - GG - Council - Be	10794 2302 RP0001- 2023	20.20	
		530-120-121 - TS - Maint. - Ben	10794 2302 RP0001- 2023	35.02	77.10
18445 2024646	03/07/2024	<b>Saskatchewan Assessment</b>			
		510-200-150 - GG -Assessment	2024 Municipal Invoice	12,583.35	
		510-200-151 - GG- Assessment	2024 Municipal Invoice- CL	4,447.65	17,031.00
18446 EXC241303	03/07/2024	<b>SARM</b>			
		530-260-100 - TS - Maint. - Insu	Excess Liability- Upgrade C	577.81	
		510-280-150 - GG - Crystal Lake	Excess Liability- Upgrade C	259.59	
		530-260-100 - TS - Maint. - Insu	Errors&Omissions -Upgrade	256.72	
		510-280-150 - GG - Crystal Lake	Errors&Omissions -Upgrade	115.34	1,209.46
18447 2024 02 5864	03/07/2024	<b>Sask Power</b>			
		510-300-110 - GG - Office Utiliti	Office Power	165.16	
		110-340-100 - GST Receivable	Both Tax Code	7.44	
		900-110-110 - GST Paid	Both Tax Code	7.44	NL 172.60
18448 2024 02 0007	03/07/2024	<b>SaskEnergy</b>			
		510-300-110 - GG - Office Utiliti	Energy- Office	320.07	
		110-340-100 - GST Receivable	GST Tax Code	16.94	
		900-110-110 - GST Paid	GST Tax Code	16.94	NL 337.01
18449 INV1167528  INV11169422	03/07/2024	<b>SecurTek</b>			
		530-300-110 - TS - Maint. - Norc	Monitoring- Norquay	43.41	
		110-340-100 - GST Receivable	Both Tax Code	2.05	
		900-110-110 - GST Paid	Both Tax Code	2.05	NL 45.46
		530-300-120 - TS - Maint. - Can	Monitoring- Canora	52.95	
		110-340-100 - GST Receivable	Both Tax Code	2.50	
		900-110-110 - GST Paid	Both Tax Code	2.50	NL 55.45
			Payment Total:		100.91
18450 8100674018	03/07/2024	<b>SHRED - IT INTERNATIONAL INC.</b>			
		510-300-110 - GG - Office Utiliti	Shredding	190.31	
		110-340-100 - GST Receivable	GST Tax Code	9.52	
		900-110-110 - GST Paid	GST Tax Code	9.52	NL 199.83
18451 2024 01  2024 02	03/07/2024	<b>Statchuk, Cal</b>			
		510-110-110 - GG - Council - M	2024 01 Cal Council	240.00	
		510-110-110 - GG - Council - M	2024 01 Cal Council Mil	45.00	
		510-110-110 - GG - Council - M	2024 01 Cal Council KM	6.00	
		530-110-110 - TS - Maint.- Cour	2024 01 Cal Pubworks	120.00	411.00
		510-110-110 - GG - Council - M	2024 02 Cal Council	240.00	
		510-110-110 - GG - Council - M	2024 02 Cal Council Mil	45.00	
		510-110-110 - GG - Council - M	2024 02 Cal Council KM	6.00	
		530-110-110 - TS - Maint.- Cour	2024 02 Cal Pubworks	930.00	

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**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		530-110-110 - TS - Maint.- Cour	2024 02 Cal Pubworks Mil	334.50	
		530-110-110 - TS - Maint.- Cour	2024 02 Cal Pubworks KM	44.60	
		510-210-150 - GG - Meetings &	2024 02 Cal Parkland Librai	60.00	
		510-210-150 - GG - Meetings &	2024 02 Cal ECMA	90.00	
		510-210-150 - GG - Meetings &	2024 02 Cal ECMA Mil	29.25	
		510-210-150 - GG - Meetings &	2024 02 Cal ECMA KM	3.90	1,783.25
			<b>Payment Total:</b>		<b>2,194.25</b>
<b>18452</b>	<b>03/07/2024</b>	<b>Town Of Canora</b>			
2024 02		510-300-110 - GG - Office Utiliti	Office Utility	72.05	72.05
<b>18453</b>	<b>03/07/2024</b>	<b>Veregin Farmers Co-Op</b>			
10219		530-425-110 - TS - Maint. - Oil &	Fuel- Canora	2,671.20	
		110-340-100 - GST Receivable	GST Tax Code	133.56	
		900-110-110 - GST Paid	GST Tax Code	133.56	NL 2,804.76
10218		530-425-110 - TS - Maint. - Oil &	Fuel- Norquay	3,766.79	
		110-340-100 - GST Receivable	GST Tax Code	188.34	
		900-110-110 - GST Paid	GST Tax Code	188.34	NL 3,955.13
			<b>Payment Total:</b>		<b>6,759.89</b>
<b>18454</b>	<b>03/07/2024</b>	<b>Wyatt Engineering Ltd.</b>			
307		530-210-120 - TS - Maint. -Bridg	Red Bin- Engineering	13,329.89	
		110-340-100 - GST Receivable	Both Tax Code	664.13	
		900-110-110 - GST Paid	Both Tax Code	664.13	NL 13,994.02
306		530-210-120 - TS - Maint. -Bridg	Gazdewich- Engineering	13,329.89	
		110-340-100 - GST Receivable	Both Tax Code	664.13	
		900-110-110 - GST Paid	Both Tax Code	664.13	NL 13,994.02
			<b>Payment Total:</b>		<b>27,988.04</b>
<b>18455</b>	<b>03/07/2024</b>	<b>SARM</b>			
22562		510-200-110 - GG - Cont. - Leg:	Legal Advice- Reserve Brid:	197.16	
		110-340-100 - GST Receivable	Both Tax Code	9.30	
		900-110-110 - GST Paid	Both Tax Code	9.30	NL 206.46
<b>18456</b>	<b>03/07/2024</b>	<b>Beaton Community Planning</b>			
RM303-Feb2024		510-270-100 - GG - Cont. - Corr	Subdivision Review- N 1/2	97.50	
		510-270-110 - GG- CL- Commu	Zoning Bylaw Amendments	919.10	
		110-340-100 - GST Receivable	GST Tax Code	50.83	
		900-110-110 - GST Paid	GST Tax Code	50.83	NL 1,067.43
			<b>Total Computer Cheque:</b>		<b>85,559.40</b>

**EFT**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>842</b>	<b>02/07/2024</b>	<b>B &amp; B Enforcement Services</b>			
2091		510-270-150 - GG - Building Off	Permit # _____	50.00	
		110-340-100 - GST Receivable	GST Tax Code	2.50	
		900-110-110 - GST Paid	GST Tax Code	2.50	NL 52.50
<b>843</b>	<b>02/07/2024</b>	<b>Wasyliw, Daniel</b>			
167943		510-490-100 - GG - Maint. - Offi	tap for basement line	22.25	
		110-340-100 - GST Receivable	Both Tax Code	1.05	
		900-110-110 - GST Paid	Both Tax Code	1.05	NL 23.30
<b>844</b>	<b>02/16/2024</b>	<b>Hadubiak, Twila</b>			
2024 3		510-110-230 - GG - Salaries - Ac	2024 3- Twila Wages	2,754.08	

*Handwritten mark resembling a stylized 'S' or '5'.*

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 Batch: 2024-00015 to 2024-00024

M-11 (a)

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		210-200-100 - Payroll Deductior	2024 3- Twila Fed Tax	-500.00	
		210-200-100 - Payroll Deductior	2024 3- Twila Prov Tax	-209.04	
		210-200-100 - Payroll Deductior	2024 3- Twila CPP	-155.86	
		210-200-100 - Payroll Deductior	2024 3- Twila EI	-45.72	
		210-200-140 - Superannuation F	2024 3- Twila MEPP	-247.87	1,595.59
<b>845</b>	<b>02/16/2024</b>	<b>Municipal Employees</b>			
2024 3		210-200-140 - Superannuation F	2024 3 Danny	11.63	
		530-120-123 - TS - Maint. - Ben	2024 3 Danny	11.63	
		210-200-140 - Superannuation F	2024 3 Allan	243.54	
		530-120-123 - TS - Maint. - Ben	2024 3 Allan	243.54	
		210-200-140 - Superannuation F	2024 3 Todd	243.54	
		530-120-123 - TS - Maint. - Ben	2024 3 Todd	243.54	
		210-200-140 - Superannuation F	2024 3 Miranda	144.99	
		510-130-230 - GG - Administrat	2024 3 Miranda	144.99	
		210-200-140 - Superannuation F	2024 3 Twila	247.87	
		510-130-230 - GG - Administrat	2024 3 Twila	247.87	1,783.14
<b>846</b>	<b>02/16/2024</b>	<b>Petryshyn, Miranda</b>			
2024 3		510-110-330 - GG - Salaries - A	2024 3- Miranda Wages	1,610.98	
		510-220-100 - GG - Cont. - Offic	2024 3- Miranda Cleaning	125.00	
		210-200-100 - Payroll Deductior	2024 3- Miranda Fed Tax	-125.59	
		210-200-100 - Payroll Deductior	2024 3- Miranda Prov Tax	-82.45	
		210-200-100 - Payroll Deductior	2024 3- Miranda CPP	-87.84	
		210-200-100 - Payroll Deductior	2024 3- Miranda EI	-26.74	
		210-200-140 - Superannuation F	2024 3- Miranda MEPP	-144.99	1,268.37
<b>847</b>	<b>02/16/2024</b>	<b>Veldman, Allan</b>			
4722		530-410-120 - TS - Maint. - Sho	2- floodlights for shops	254.38	
		110-340-100 - GST Receivable	Both Tax Code	12.00	
		900-110-110 - GST Paid	Both Tax Code	12.00 NL	266.38
2024 3		530-110-120 - TS - Maint. - Wag	2024 3- Allan Wages	2,706.00	
		530-110-140 - TS - Maint. - Sala	2024 3- Allan Phone	35.00	
		210-200-100 - Payroll Deductior	2024 3- Allan Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 3- Allan Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 3- Allan CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 3- Allan EI	-44.92	
		210-200-140 - Superannuation F	2024 3- Allan MEPP	-243.54	
		530-250-100 - TS - Maint. - Trav	2024 3- Allan mileage	57.80	1,846.47
			Payment Total:		2,112.85
<b>848</b>	<b>02/16/2024</b>	<b>Wasyliw, Daniel</b>			
2024 3		530-110-120 - TS - Maint. - Wag	2024 3- Danny Wages	129.25	
		210-200-100 - Payroll Deductior	2024 3- Danny EI	-2.15	
		210-200-140 - Superannuation F	2024 3- Danny EI	-11.63	115.47
007453		530-425-110 - TS - Maint. - Oil &	Fuel to bring service truck b	38.10	
		110-340-100 - GST Receivable	GST Tax Code	1.90	
		900-110-110 - GST Paid	GST Tax Code	1.90 NL	40.00
			Payment Total:		155.47
<b>849</b>	<b>02/16/2024</b>	<b>Wegner, Todd</b>			
2024 3		530-110-120 - TS - Maint. - Wag	2024 3- Todd Wages	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 3- Todd Phone	35.00	
		210-200-100 - Payroll Deductior	2024 3- Todd Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 3- Todd Prov Tax	-203.09	

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M-11 (a)

EFT

Payment #  
Invoice #

Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
		210-200-100 - Payroll Deductior	2024 3- Todd CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 3- Todd EI	-44.92	
		210-200-140 - Superannuation F	2024 3- Todd MEPP	-243.54	1,788.67
<b>03/01/2024</b>	<b>Hadubiak, Twila</b>				
		510-110-230 - GG - Salaries - Ac	2024 04- Twila Wage	2,754.08	
		210-200-100 - Payroll Deductior	2024 04- Twila Fed Tax	-500.00	
		210-200-100 - Payroll Deductior	2024 04- Twila Prov Tax	-209.04	
		210-200-100 - Payroll Deductior	2024 04- Twila CPP	-155.86	
		210-200-100 - Payroll Deductior	2024 04- Twila EI	-45.72	
		210-200-140 - Superannuation F	2024 04- Twila MEPP	-247.87	1,595.59
<b>03/01/2024</b>	<b>Municipal Employees</b>				
		210-200-140 - Superannuation F	2024 04 Danny MEPP	11.63	
		530-120-123 - TS - Maint. - Ben	2024 04 Danny MEPP	11.63	
		210-200-140 - Superannuation F	2024 04 Allan MEPP	243.54	
		530-120-123 - TS - Maint. - Ben	2024 04 Allan MEPP	243.54	
		210-200-140 - Superannuation F	2024 04 Todd MEPP	243.54	
		530-120-123 - TS - Maint. - Ben	2024 04 Todd MEPP	243.54	
		210-200-140 - Superannuation F	2024 04 Miranda MEPP	144.99	
		510-130-230 - GG - Administratr	2024 04 Miranda MEPP	144.99	
		210-200-140 - Superannuation F	2024 04 Twila MEPP	247.87	
		510-130-230 - GG - Administratr	2024 04 Twila MEPP	247.87	1,783.14
<b>03/01/2024</b>	<b>Petryshyn, Miranda</b>				
		510-110-330 - GG - Salaries - A:	2024 04- Miranda Wage	1,610.98	
		510-220-100 - GG - Cont. - Offic	2024 04- Miranda Cleaning	125.00	
		210-200-100 - Payroll Deductior	2024 04- Miranda Fed Tax	-125.59	
		210-200-100 - Payroll Deductior	2024 04- Miranda Prov Tax	-82.45	
		210-200-100 - Payroll Deductior	2024 04- Miranda CPP	-87.84	
		210-200-100 - Payroll Deductior	2024 04- Miranda EI	-26.74	
		210-200-140 - Superannuation F	2024 04- Miranda MEPP	-144.99	1,268.37
<b>03/01/2024</b>	<b>Veldman, Allan</b>				
		530-110-120 - TS - Maint. - Wag	2024 04- Allan Wage	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 04- Allan Phone	35.00	
		210-200-100 - Payroll Deductior	2024 04- Allan Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 04- Allan Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 04- Allan CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 04- Allan EI	-44.92	
		210-200-140 - Superannuation F	2024 04- Allan MEPP	-243.54	1,788.67
<b>03/01/2024</b>	<b>Wasyliw, Daniel</b>				
		530-110-120 - TS - Maint. - Wag	2024 04- Danny Wage	129.25	
		210-200-100 - Payroll Deductior	2024 04- Danny EI	-2.15	
		210-200-140 - Superannuation F	2024 04- Danny MEPP	-11.63	115.47
<b>03/01/2024</b>	<b>Wegner, Todd</b>				
		530-110-120 - TS - Maint. - Wag	2024 04- Todd Wage	2,706.00	
		530-300-140 - TS - Maint. - Tele	2024 04- Todd Phone	35.00	
		210-200-100 - Payroll Deductior	2024 04- Todd Fed Tax	-307.78	
		210-200-100 - Payroll Deductior	2024 04- Todd Prov Tax	-203.09	
		210-200-100 - Payroll Deductior	2024 04- Todd CPP	-153.00	
		210-200-100 - Payroll Deductior	2024 04- Todd EI	-44.92	
		210-200-140 - Superannuation F	2024 04- Todd MEPP	-243.54	1,788.67

CS



**RM OF KEYS NO. 303**  
**List of Accounts for Approval**  
 Batch: 2024-00015 to 2024-00024

M-11 (a)

**EFT**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>856</b>	<b>03/01/2024</b>	<b>B &amp; B Enforcement Services</b>			
2103		510-270-150 - GG - Building Off	No Permit #	50.00	
		110-340-100 - GST Receivable	GST Tax Code	2.50	
		900-110-110 - GST Paid	GST Tax Code	2.50	NL 52.50
2102		510-270-150 - GG - Building Off	Permit #2024-001-1270	50.00	
		110-340-100 - GST Receivable	GST Tax Code	2.50	
		900-110-110 - GST Paid	GST Tax Code	2.50	NL 52.50
			<b>Payment Total:</b>		<b>105.00</b>
<b>857</b>	<b>03/06/2024</b>	<b>Hadubiak, Twila</b>			
Costco-Coffee		510-410-140 - GG -Maint. -Offic	Office Supplies- Coffee	39.99	39.99
			<b>Total EFT:</b>		<b>17,264.79</b>

**OTHER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>2024-0004</b>	<b>02/07/2024</b>	<b>Sask Power</b>			
2024 02 4744		530-300-120 - TS - Maint. - Can	5000 0390 4744	94.16	
		110-340-100 - GST Receivable	Both Tax Code	4.40	
		900-110-110 - GST Paid	Both Tax Code	4.40	NL 98.56
2024 02 4994		530-300-110 - TS - Maint. - Norc	5000 0157 4994	98.23	
		110-340-100 - GST Receivable	Both Tax Code	4.35	
		900-110-110 - GST Paid	Both Tax Code	4.35	NL 102.58
			<b>Payment Total:</b>		<b>201.14</b>
<b>2024-0005</b>	<b>02/07/2024</b>	<b>SaskEnergy</b>			
2024 02 3		530-300-120 - TS - Maint. - Can	633 181 0000 3	398.95	
		110-340-100 - GST Receivable	GST Tax Code	19.75	
		900-110-110 - GST Paid	GST Tax Code	19.75	NL 418.70
2024 02 6		530-300-110 - TS - Maint. - Norc	863 062 0000 6	595.32	
		110-340-100 - GST Receivable	GST Tax Code	29.40	
		900-110-110 - GST Paid	GST Tax Code	29.40	NL 624.72
			<b>Payment Total:</b>		<b>1,043.42</b>
<b>2024-0006</b>	<b>02/12/2024</b>	<b>Receiver General</b>			
2024 3		210-200-100 - Payroll Deductor	10794 2302 RP0001	549.70	
		530-120-121 - TS - Maint. - Ben	10794 2302 RP0001	306.00	
		510-130-230 - GG - Administrat	10794 2302 RP0001	243.70	
		210-200-100 - Payroll Deductor	10794 2302 RP0001	164.45	
		530-120-122 - TS - Maint. - Ben	10794 2302 RP0001	128.79	
		510-130-230 - GG - Administrat	10794 2302 RP0001	101.44	
		210-200-100 - Payroll Deductor	10794 2302 RP0001	1,938.82	3,432.90
<b>2024-0007</b>	<b>03/01/2024</b>	<b>Receiver General</b>			
2024 04		210-200-100 - Payroll Deductor	10794 2302 RP0001	549.70	
		530-120-121 - TS - Maint. - Ben	10794 2302 RP0001	306.00	
		510-130-230 - GG - Administrat	10794 2302 RP0001	243.70	
		210-200-100 - Payroll Deductor	10794 2302 RP0001	164.45	
		530-120-122 - TS - Maint. - Ben	10794 2302 RP0001	128.79	
		510-130-230 - GG - Administrat	10794 2302 RP0001	101.44	
		210-200-100 - Payroll Deductor	10794 2302 RP0001	1,938.82	3,432.90
<b>2024-0008</b>	<b>03/07/2024</b>	<b>Sask Power</b>			
2024 02 4030		510-300-110 - GG - Office Utiliti	Power - Office	39.71	
		110-340-100 - GST Receivable	GST Tax Code	1.89	

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**RM OF KEYS NO. 303**  
**List of Accounts for Approval**  
 Batch: 2024-00015 to 2024-00024

M-11 (a)

**OTHER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024 02 3216		900-110-110 - GST Paid	GST Tax Code	1.89 NL	41.60
		530-310-200 - TS - Street Lights	Power - Street Lights CL	812.19	
		110-340-100 - GST Receivable	GST Tax Code	40.62	
		900-110-110 - GST Paid	GST Tax Code	40.62 NL	
				Payment Total:	894.41
<b>2024-0009</b>	<b>03/07/2024</b>	<b>Sask Tel</b>			
2024 02 6		510-300-110 - GG - Office Utiliti	Office Phone	111.38	
		110-340-100 - GST Receivable	Both Tax Code	5.28	
2024 02 884		900-110-110 - GST Paid	Both Tax Code	5.28 NL	116.66
		510-300-110 - GG - Office Utiliti	Office Phone	68.92	
		110-340-100 - GST Receivable	Both Tax Code	3.24	
		900-110-110 - GST Paid	Both Tax Code	3.24 NL	
				Payment Total:	188.82
<b>2024-0010</b>	<b>03/07/2024</b>	<b>Sask Power</b>			
2024 03 4994		530-300-110 - TS - Maint. - Norc	Power- Norquay	75.46	
		110-340-100 - GST Receivable	Both Tax Code	3.40	
2024 03 4744		900-110-110 - GST Paid	Both Tax Code	3.40 NL	78.86
		530-300-120 - TS - Maint. - Can	Power- Canora	77.96	
		110-340-100 - GST Receivable	Both Tax Code	3.69	
		900-110-110 - GST Paid	Both Tax Code	3.69 NL	
				Payment Total:	160.51
<b>4-0011</b>	<b>03/07/2024</b>	<b>SaskEnergy</b>			
2024 03 3		530-300-120 - TS - Maint. - Can	Energy- Canora	261.57	
		110-340-100 - GST Receivable	GST Tax Code	7.72	
2024 03 6		900-110-110 - GST Paid	GST Tax Code	7.72 NL	269.29
		530-300-110 - TS - Maint. - Norc	Energy- Norquay	349.35	
		110-340-100 - GST Receivable	GST Tax Code	17.46	
		900-110-110 - GST Paid	GST Tax Code	17.46 NL	
				Payment Total:	636.10
				Total Other:	9,990.20

**GOVERNMENTWITHDRAW**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>2024-0003</b>	<b>03/07/2024</b>	<b>Sask Electronic Tax Service</b>			
2024 02		210-210-190 - GOOD SPIRIT S.	February Remittances	3,590.01	3,590.01
				Total GovernmentWithdraw:	3,590.01
				Total AP:	116,404.40

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RM OF KEYS NO. 303  
List of Accounts for Approval  
Batch: 2024-00015 to 2024-00024

M-11 (a)

Certified Correct This June 25, 2024

  
Reeve

  
Administrator

**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending February 29, 2024

M-11 (a)

	<b>Current</b>	<b>Year to Date</b>	<b>Budget</b>	<b>Variance</b>	<b>%</b>
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**Revenues**

**Rural**

**Taxes**

Penalty on Mun Taxes Arrears - Municipal

	1,262.13	2,617.69		2,617.69	
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**Total Taxes:**

	<u>1,262.13</u>	<u>2,617.69</u>	<u>0.00</u>	<u>2,617.69</u>	<u>0.00</u>
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**Grants**

Conditional - Provincial- CTP

	31,940.00	31,940.00		31,940.00	
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Conditional- Provincial- IPCP

		913.32		913.32	
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**Total Grants:**

	<u>31,940.00</u>	<u>32,853.32</u>	<u>0.00</u>	<u>32,853.32</u>	<u>0.00</u>
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**Fees & Charges**

F&C - Custom Work - Snow Removal

	375.00	375.00		375.00	
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F&C - Custom Work - Dust Control

		1,319.35		1,319.35	
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F&C - Tax Enforcement

	10.66	21.32		21.32	
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F&C - Sale of R.M. Maps

	42.45	70.75		70.75	
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F&C - Other Fees & Charges #3

	150.00	150.00		150.00	
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F&C - Developmental Permits

	438.26	799.02		799.02	
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**Total Fees & Charges:**

	<u>1,016.37</u>	<u>2,735.44</u>	<u>0.00</u>	<u>2,735.44</u>	<u>0.00</u>
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**Other Revenues**

Interest Revenue

	5,765.52	10,433.07		10,433.07	
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**Total Other Revenues:**

	<u>5,765.52</u>	<u>10,433.07</u>	<u>0.00</u>	<u>10,433.07</u>	<u>0.00</u>
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**Total Rural:**

	<u>39,984.02</u>	<u>48,639.52</u>	<u>0.00</u>	<u>48,639.52</u>	<u>0.00</u>
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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending February 29, 2024

M-11 (a)

	Current	Year to Date	Budget	Variance	%
<b>Crystal Lake</b>					
Penalty on Mun Taxes- Crystal Lake	162.87	377.83		377.83	
<b>Total Taxes:</b>	<u>162.87</u>	<u>377.83</u>	<u>0.00</u>	<u>377.83</u>	<u>0.00</u>
<b>Fees &amp; Charges</b>					
F&C - Developmental Permits-Crystal Lake	200.00	200.00		200.00	
CL Credit Card Surcharge		383.72		383.72	
<b>Total Fees &amp; Charges:</b>	<u>200.00</u>	<u>583.72</u>	<u>0.00</u>	<u>583.72</u>	<u>0.00</u>
<b>Other Revenues</b>					
Interest Revenue- CL	512.76	512.76		512.76	
<b>Total Other Revenues:</b>	<u>512.76</u>	<u>512.76</u>	<u>0.00</u>	<u>512.76</u>	<u>0.00</u>
<b>Total Crystal Lake:</b>	<u>875.63</u>	<u>1,474.31</u>	<u>0.00</u>	<u>1,474.31</u>	<u>0.00</u>
<b>Total Revenues:</b>	<u>40,859.65</u>	<u>50,113.83</u>	<u>0.00</u>	<u>50,113.83</u>	<u>0.00</u>

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending February 29, 2024

M-11 (a)

	Current	Year to Date	Budget	Variance	%
<b>Expenses</b>					
<b>General</b>					
<b>Administration</b>					
GG - Salaries - Administrator	5,508.16	7,868.80		(7,868.80)	
GG - Salaries - Assistant	3,221.96	4,602.80		(4,602.80)	
GG - Administrator- Payroll Deductions	1,130.86	2,106.29		(2,106.29)	
GG - Admin. - Training, Travel & Meals		200.00		(200.00)	
GG - Admin- Personal Insurances		11,633.86		(11,633.86)	
<b>Total Administration:</b>	<b>9,860.98</b>	<b>26,411.75</b>	<b>0.00</b>	<b>(26,411.75)</b>	<b>0.00</b>
<b>Council</b>					
GG - Council - Meetings		310.55		(310.55)	
GG - Cont. - Insurance - Personal		17,705.29		(17,705.29)	
<b>Total Council:</b>	<b>0.00</b>	<b>18,015.84</b>	<b>0.00</b>	<b>(18,015.84)</b>	<b>0.00</b>
<b>Office</b>					
GG - Office Utilities	114.17	1,898.92		(1,898.92)	
GG -Maint. -Office Supplies & Postage	5,231.90	5,690.34		(5,690.34)	
GG - Maint. - Office -Other Expenditure		20.63		(20.63)	
GG - Cont. - Office Caretaking	250.00	375.00		(375.00)	
GG - Maint. - Office Repairs & Maint.	22.25	22.25		(22.25)	
GG - Insurance- Office		7,069.77		(7,069.77)	
<b>Total Office:</b>	<b>5,618.32</b>	<b>15,076.91</b>	<b>0.00</b>	<b>(15,076.91)</b>	<b>0.00</b>
<b>Contract Services</b>					
GG - Memberships		3,086.34		(3,086.34)	
GG - Building Officer Services	50.00	842.23		(842.23)	
GG - Bank - Debit Expenses	28.47	77.01		(77.01)	
GG - Maint. - Long Service Awards	100.00	100.00		(100.00)	
<b>Total Contract Services:</b>	<b>178.47</b>	<b>4,105.58</b>	<b>0.00</b>	<b>(4,105.58)</b>	<b>0.00</b>
<b>Police and Fire</b>					
PS - Fire- Protection Service	2,659.42	2,659.42		(2,659.42)	
<b>Total Police and Fire:</b>	<b>2,659.42</b>	<b>2,659.42</b>	<b>0.00</b>	<b>(2,659.42)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Wages &amp; Benefits</b>					
TS - Maint. - Wages	10,953.25	16,520.35		(16,520.35)	
TS - Maint. - Benefits - CPP	306.00	919.22		(919.22)	
TS - Maint. - Benefits - EI	128.79	383.94		(383.94)	
TS - Maint. - Benefits - MEPP	985.79	1,486.83		(1,486.83)	
TS - Maint. - Travel & Training	137.70	217.60		(217.60)	
<b>Total Wages &amp; Benefits:</b>	<b>12,511.53</b>	<b>19,527.94</b>	<b>0.00</b>	<b>(19,527.94)</b>	<b>0.00</b>
<b>Contract Services</b>					
TS - Maint. - Insurance		9,871.84		(9,871.84)	
TS - Maint. - Insurance Personal		19,977.26		(19,977.26)	

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
 For the Period Ending February 29, 2024

M-11 (a)

	Current	Year to Date	Budget	Variance	%
Maint. - Norquay Operations	693.55	1,317.50		(1,317.50)	
Maint. - Canora Shop Operations	493.11	766.59		(766.59)	
TS - Maint. - Telephone	140.00	210.00		(210.00)	
TS - Maint. - Shop Supplies & Small Tool	254.38	306.13		(306.13)	
Repairs - Grader	572.40	897.65		(897.65)	
TS - Repair- Truck		8,682.76		(8,682.76)	
TS - Maint. - Oil & Gas	38.10	38.10		(38.10)	
TS - Maint. - Gravel/Sand		400.00		(400.00)	
TS - Maint. - Mulching		12,550.35		(12,550.35)	
<b>Total Contract Services:</b>	<b>2,191.54</b>	<b>55,018.18</b>	<b>0.00</b>	<b>(55,018.18)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>14,703.07</b>	<b>74,546.12</b>	<b>0.00</b>	<b>(74,546.12)</b>	<b>0.00</b>
<b>Environmental Services</b>					
EH - Cont. - Beaver Control	190.00	210.00		(210.00)	
<b>Total Environmental Services:</b>	<b>190.00</b>	<b>210.00</b>	<b>0.00</b>	<b>(210.00)</b>	<b>0.00</b>
<b>Recreational and Culture</b>					
R&C - Grants - Library		2,950.02		(2,950.02)	
<b>Total Recreational and Culture:</b>	<b>0.00</b>	<b>2,950.02</b>	<b>0.00</b>	<b>(2,950.02)</b>	<b>0.00</b>
<b>Total Rural:</b>	<b>33,210.26</b>	<b>143,975.64</b>	<b>0.00</b>	<b>(143,975.64)</b>	<b>0.00</b>

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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending February 29, 2024

M-11 (a)

**Crystal Lake**  
**Contract Services**

	Current	Year to Date	Budget	Variance	%
CL- Community Planning/Legal	237.90	237.90		(237.90)	
GG - Crystal Lake Memberships & Donation		880.19		(880.19)	
GG - Crystal Lake Insurance		1,305.98		(1,305.98)	
GG - Bank- Debit Expenses CL	28.48	57.52		(57.52)	
<b>Total Contract Services:</b>	<b>266.38</b>	<b>2,481.59</b>	<b>0.00</b>	<b>(2,481.59)</b>	<b>0.00</b>

**Police and Fire**

PS - Fire - Crystal Lake		16.22		(16.22)	
<b>Total Police and Fire:</b>	<b>0.00</b>	<b>16.22</b>	<b>0.00</b>	<b>(16.22)</b>	<b>0.00</b>

**Transportation Services**

**Contract Services**

TS - Street Lights - Hamlet CL		824.53		(824.53)	
TS - Maint. - Crystal Lake Shop		205.93		(205.93)	
TS - Maint - Crystal Lake Equip Repairs	183.88	183.88		(183.88)	
<b>Total Contract Services:</b>	<b>183.88</b>	<b>1,214.34</b>	<b>0.00</b>	<b>(1,214.34)</b>	<b>0.00</b>

<b>Total Transportation Services:</b>	<b>183.88</b>	<b>1,214.34</b>	<b>0.00</b>	<b>(1,214.34)</b>	<b>0.00</b>
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**Recreational Services**

R&C - Grants - Library - Crystal Lake		1,338.08		(1,338.08)	
<b>Total Recreational Services:</b>	<b>0.00</b>	<b>1,338.08</b>	<b>0.00</b>	<b>(1,338.08)</b>	<b>0.00</b>

**Water Services**

UT - Water- Crystal Lake Repairs		99.66		(99.66)	
UT - Water - Power/energy Crystal Lake		530.42		(530.42)	
<b>Total Water Services:</b>	<b>0.00</b>	<b>630.08</b>	<b>0.00</b>	<b>(630.08)</b>	<b>0.00</b>

<b>Total Crystal Lake:</b>	<b>450.26</b>	<b>5,680.31</b>	<b>0.00</b>	<b>(5,680.31)</b>	<b>0.00</b>
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<b>Total Expenses:</b>	<b>33,660.52</b>	<b>149,655.95</b>	<b>0.00</b>	<b>(149,655.95)</b>	<b>0.00</b>
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<b>Totals</b>	<b>7,199.13</b>	<b>(99,542.12)</b>	<b>0.00</b>	<b>(99,542.12)</b>	<b>0.00</b>
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**RM OF KEYS NO. 303**  
**Monthly Financial Statement**  
For the Period Ending February 29, 2024

M-11 (a)

	Current	Year to Date	Budget	Variance	%
<b>Receivables</b>					
<b>Rural</b>					
Municipal - Tax Receivable - Current	5,354.18	10,162.13	(72,899.80)		
Penalty on Mun Taxes Arrears - Municipal	1,262.13	2,617.69	2,617.69		
<b>Total Rural:</b>	<b>6,616.31</b>	<b>12,779.82</b>	<b>(70,282.11)</b>		
<b>Crystal Lake</b>					
Municipal Taxes Receivable- Crystal Lake	1,971.36	5,346.90	(8,926.01)		
Penalty on Mun Taxes- Crystal Lake	162.87	377.83	377.83		
<b>Total Crystal Lake:</b>	<b>2,134.23</b>	<b>5,724.73</b>	<b>(8,548.18)</b>		
<b>Total Taxes:</b>	<b>8,750.54</b>	<b>18,504.55</b>	<b>(78,830.29)</b>		
<b>Investments</b>					
<b>Rural</b>					
Term Deposit- Capital Purchases	1,291.91	2,258.70	277,984.92		
Term Deposit- Bridge Fund	2,115.30	3,698.26	455,155.38		
Term Deposit- Gravel Pit Recovery	197.09	344.58	42,408.47		
Term Deposit- Roadwork	491.02	858.47	105,654.70		
Term Deposit- Building Infrastructure	731.28	1,278.52	157,352.00		
<b>Total Rural:</b>	<b>4,826.60</b>	<b>8,438.53</b>	<b>1,038,555.47</b>		
<b>Crystal Lake</b>					
Term Deposit- Crystal Lake	512.76	896.48	110,331.63		
<b>Total Crystal Lake:</b>	<b>512.76</b>	<b>896.48</b>	<b>110,331.63</b>		
<b>Total Investments:</b>	<b>5,339.36</b>	<b>9,335.01</b>	<b>1,148,887.10</b>		

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