

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF KEYS NO 303 HELD IN  
THE RM of KEYS BUILDING  
IN CANORA SASKATCHEWAN  
LOCATED AT 203 MAIN STREET  
DATED THURSDAY July 10, 2024**

M-11 (a)

**ATTENDANCE**

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Vacant
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

**CALL TO ORDER**

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 8:00 a.m.

**MINUTES**

2024-115      HOFER, MARK: THAT the Minutes of the Regular Meeting of Council held on June 06, 2024 be approved as presented.

CARRIED

**ACCOUNTS PAYABLE**

2024-116      VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18541 to cheque number 18580, EFT number 913 to EFT number 932, Other Payments 2024-0029 to 2024-0033, and Direct Payments 2024-0007, totaling \$183,828.70, be approved for payment.

CARRIED

**FINANCES**

2024-117      KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of June be accepted as presented.

CARRIED

**REGULAR MEETINGS**

2024-118      KNUTSON, BRAD: THAT Regular Meetings of Council of the Rural Municipality of Keys No.303 be held on the second Thursday of the month, with the August Regular Meeting being held August 7 at the RM Office council chambers, starting at 8:00 am.

CARRIED

**SMHI**

2024-119      HALLICK, BRAD: THAT Administration be authorized to make online payments to SMHI for Municipal Hail Insurance levies collected.

CARRIED

**LIQUOR LICENSE**

2024-120      STATCHUK, CALVIN: THAT Council approves of the applications to Saskatchewan Liquor and Gaming Authority granting the Crystal Lake Recreational Committee the proposed liquor license at Crystal Lake, as per their request, on the following dates:

- July 6, 2024      Beach Concert
- August 2 & 3, 2024      Fun in the Sun Event

CARRIED

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**SUMMER EMPLOYMENT**

2024-121 HOFER, MARK: THAT the Municipality hire Carter Humphries at the rate of \$17.00 per hour to work at the Organized Hamlet of Crystal Lake for 2024.

CARRIED

**DELEGATIONS**

Murray Hunter from Kam-Crete Ltd. attended the meeting at 9:00 am with a gravel program update.

Tabber Macek & Kerry Horkoff attended the meeting at 9:30 am to discuss user issues with the Smirnie Well and either leasing or buying the property from the RM.

Ernie Mydan attended the meeting at 9:55 am with concerns that his property could get flooded following the Gazdewich bridge replacement.

Delwyn & Jesse Gazdewich attended the meeting at 10:20 am to discuss the Div. 5 roads and gravel program, and brought forward the need for a culvert by Newberg's.

**APPROACH**

2024-122 VAN AS, DIRK: THAT the municipality hire a contractor to build an approach at NE 14-32-03-W2.

CARRIED

**PDAP DIVISION 3 WASHOUT**

2024-123 KALMAKOFF, KEN: THAT the proposal submitted by Wyatt Engineering be accepted for PDAP (Provincial Disaster Assistance Program) repairs to the washout at WSW 15-31-03-W2.

CARRIED

**OFFICE BUILDING PURCHASE**

2024-124 KNUTSON, BRAD: THAT the Rural Municipality of Keys No.303 purchase the building at 123 1<sup>st</sup> Ave E for the amount of \$50,000.00 plus GST and fees, for the municipal office to be relocated, with a \$5,000 deposit being paid.

CARRIED

**EMPLOYEE**

2024-125 HALLICK, BRAD: THAT Hudson Bailey's wage be increased to \$22.50, effective July 1, 2024.

CARRIED

**LUNCH**

2024-126 STATCHUK, CALVIN: THAT we recess for Lunch. (12:05 p.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 1:15 p.m.

All members were present.

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**COMMITTEE**

2024-127 HALLICK, BRAD: THAT the following Committee Reports be accepted as presented:

- NEATPC
- SARM Div 4 Meeting
- PRWMA
- Municipal Road Tour
- CRPUB
- AWSA
- MuniTraxx
- Parkland Valley Sport, Culture & Recreation
- Community Futures Ventures

CARRIED

**IN-CAMERA CLOSED SESSION- PURSUANT TO LAFOIP**

2024-128 STATCHUK, CALVIN: THAT the R.M. of Keys No.303 move into an In-Camera Closed Session at 1:20 pm as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* to discuss employee performance.

CARRIED

**OUT OF IN-CAMERA CLOSED SESSION**

2024-129 STATCHUK, CALVIN: THAT Council for the R.M. of Keys No.303 leave the Closed Session at 3:10 pm

CARRIED

**EMPLOYEE**

2024-130 STATCHUK, CALVIN: THAT following discussions with an employee, employment of said employee with the RM of Keys be terminated, effective immediately.

CARRIED

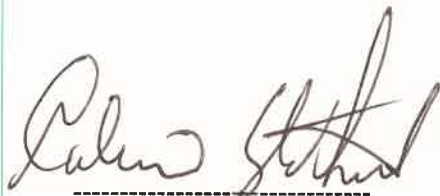
2024-131 HOFER, MARK: THAT we advertise for a grader and/or mower operator, closing July 26, to start immediately.

CARRIED

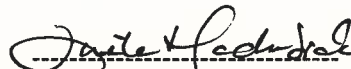
**ADJOURNMENT**

2024-132 STATCHUK, CALVIN: That this meeting be adjourned. (3:20 p.m.)

CARRIED



Reeve



Administrator

RM OF KEYS NO. 303

Payment Register

Report Date  
08/06/2024 3:50 PM

Batch: 2024-00052 to 2024-00064

M-11 (a)

Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
Computer Cheque			
18508	HBI Office Plus Inc	06/06/2024	272.64
18509	Veregin Farmers Co-Op	06/06/2024	3,236.66
18510	Sask Power	06/06/2024	1,235.04
18511	MacKenzie Society Ventures Inc	06/06/2024	88.00
18512	Publication Saskatchewan	06/06/2024	30.00
18513	Northeast Parts & Ag Ltd	06/06/2024	288.75
18514	Warkentin, Jack	06/06/2024	900.00
18515	Kraynick, Cooper	06/06/2024	1,200.00
18516	SARM	06/06/2024	1,588.40
18517	K DANIELSON PLUMBING & HTG	06/06/2024	4,548.49
18518	Myrh, Owen	06/06/2024	8,137.50
18519	Maupin, Kelly	06/06/2024	24.97
18520	Saskatchewan Research Council	06/06/2024	217.35
18521	CLEAR TECH INDUSTRIES	06/06/2024	154.16
18522	Kryzanowski, Chad	06/06/2024	540.00
18523	TW Design & Drafting	06/06/2024	943.50
18524	Rough Country Agriculture	06/06/2024	1,376.48
18525	Town Of Canora	06/06/2024	163.99
18526	SecurTek	06/06/2024	45.46
18527	Canora Home Hardware	06/06/2024	23.82
18528	Canadian Imperial Bank Of Comm	06/06/2024	3,697.38
18529	Saskatchewan Workers	06/06/2024	3,102.11
18530	Statchuk, Cal	06/06/2024	1,674.18
18531	Saskatchewan Health Authority	06/06/2024	46.00
18532	CDK Drone Services	06/06/2024	611.61
18533	SaskEnergy	06/06/2024	401.39
18534	Hoskin Scientific Limited	06/06/2024	1,838.16
18535	Canora Farm Service	06/06/2024	664.88
18536	Norquay Co-Op	06/06/2024	2,567.49
18537	Thompson, Fay	06/06/2024	555.00
18538	FLAMAN SALES LTD	06/06/2024	8,071.10
18539	JOHN DEERE FINANCIAL	06/06/2024	378.53
18540	Canora Auto Electric	06/06/2024	11.60
18541	Knutson, Brad	06/17/2024	784.60
18542	Norquay Communiplex Mgmt Board	06/17/2024	2,500.00
18543	Pelechaty, Branden	06/17/2024	510.00
18544	Van As, Dirk	06/17/2024	1,060.10
18545	Colliers McClocklin Real Estate Corp.	06/28/2024	5,000.00
18546	Veregin Farmers Co-Op	07/10/2024	8,585.62
18547	Doogan, Candace	07/10/2024	413.40
18548	Hermanson, David	07/10/2024	1,090.00
18549	Parkland Regional Library	07/10/2024	4,288.10
18550	Kam Crete Ltd	07/10/2024	67,878.00
18551	Dennis, Terry	07/10/2024	132.58
18552	Konica Minolta Business Solutions	07/10/2024	177.85
18553	Hi-Way Welding	07/10/2024	1,810.96
18554	3D Steaming Ltd	07/10/2024	21,437.90
18555	Prestie, Dale	07/10/2024	390.00
18556	Parkland Septic Tank Services	07/10/2024	169.00
18557	Rayner Welding	07/10/2024	305.25
18558	Saskatchewan Health Authority	07/10/2024	462.00

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Payment #	Vendor	Date	Amount
18559	Norquay Vet Service Board	07/10/2024	1,280.00
18560	Bersch Consulting Ltd.	07/10/2024	1,383.48
18561	Supreme Office	07/10/2024	358.09
18562	Agriculture Health &	07/10/2024	1,333.80
18563	Canora Home Hardware	07/10/2024	27.74
18564	Van As, Dirk	07/10/2024	1,608.25
18565	Hofer, Mark	07/10/2024	3,069.32
18566	FLAMAN SALES LTD	07/10/2024	789.47
18567	Hallick, Brad	07/10/2024	1,944.33
18568	Community Insurance Inc.	07/10/2024	226.84
18569	Canora Courier Ltd	07/10/2024	330.93
18570	A HAPPY SIGNS	07/10/2024	1,870.90
18571	Statchuk, Cal	07/10/2024	2,180.82
18572	Canadian Imperial Bank Of Comm	07/10/2024	618.36
18573	BRANDT TRACTOR LTD.	07/10/2024	3,238.19
18574	SARM	07/10/2024	1,174.05
18575	Dahlin Powersports & Auto	07/10/2024	344.20
18576	Twilite Tire	07/10/2024	178.99
18577	Gateway Co-Op	07/10/2024	698.90
18578	Norquay Co-Op	07/10/2024	1,969.64
18579	Town Of Canora	07/10/2024	72.05
18580	SecurTek	07/10/2024	156.36
Total for Computer Cheque:			190,484.71

EFT

911	B & B Enforcement Services	06/05/2024	1,486.19
912	Hadubiak, Twila	06/05/2024	22.61
913	Bailey, Hudson	06/21/2024	1,250.04
914	Ebert, Carson	06/21/2024	336.27
915	Gulka, Brody	06/21/2024	358.73
916	Hadubiak, Twila	06/21/2024	1,595.59
917	Municipal Employees	06/21/2024	2,489.30
918	Petryshyn, Miranda	06/21/2024	1,229.41
919	Veldman, Allan	06/21/2024	2,098.17
920	Wasyliv, Daniel	06/21/2024	807.78
921	Wegner, Todd	06/21/2024	2,107.10
922	Bailey, Hudson	07/05/2024	1,471.09
923	Ebert, Carson	07/05/2024	621.34
924	Gulka, Brody	07/05/2024	509.04
925	Hadubiak, Twila	07/05/2024	1,595.59
926	Humphries, Carter	07/05/2024	405.38
927	Municipal Employees	07/05/2024	2,794.68
928	Petryshyn, Miranda	07/05/2024	1,229.41
929	Veldman, Allan	07/05/2024	2,133.87
930	Wasyliv, Daniel	07/05/2024	1,650.10
931	Wegner, Todd	07/05/2024	2,210.83
932	B & B Enforcement Services	07/05/2024	543.12
Total for EFT:			28,945.64

Other

2024-0029	Receiver General	06/18/2024	4,964.54
2024-0030	Receiver General	07/03/2024	5,796.21
2024-0031	Sask Power	07/10/2024	1,241.44

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Payment #	Vendor	Date	Amount
2024-0032	Sask Tel	07/10/2024	188.82
2024-0033	SaskEnergy	07/10/2024	255.13
	Total for Other:		<u>12,446.14</u>
GovernmentWithdraw			
2024-0006	Sask Electronic Tax Service	06/06/2024	1,847.87
2024-0007	Sask Electronic Tax Service	07/10/2024	2,095.65
	Total for GovernmentWithdraw:		<u>3,943.52</u>
	Total for AP:		<u><u>235,820.01</u></u>

Payments Printed: 102

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