

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF
THE RURAL MUNICIPALITY OF KEYS NO 303 HELD IN
THE RM of KEYS BUILDING
IN CANORA SASKATCHEWAN
LOCATED AT 203 MAIN STREET
DATED THURSDAY October 10, 2024**

M-11 (a)

ATTENDANCE

Councillors:

Reeve:	Calvin Statchuk
Division One:	Mark Hofer
Division Two:	Dirk Van As
Division Three:	Ken Kalmakoff
Division Four:	Brad Knutson
Division Five:	Vacant
Division Six:	Brad Hallick

Administrator:	Twila Hadubiak
Assistant Administrator:	Miranda Petryshyn

CALL TO ORDER

With a quorum being present, Reeve Calvin Statchuk called the meeting to order at 9:00 am.

MINUTES

2024-166

HOFER, MARK: THAT the Minutes of the Regular Meeting of Council held on September 12, 2024 be approved as presented.

CARRIED

ACCOUNTS PAYABLE

2024-167

VAN AS, DIRK: THAT the Accounts Payable, including cheque number 18653 to cheque number 18680, EFT number 993 to EFT number 1004, Other Payments 2024-0048 to 2024-0052, and Direct Payment 2024-0010, totaling \$802,483.44 be approved for payment.

CARRIED

FINANCES

2024-168

KALMAKOFF, KEN: THAT the Statement of Receipts and Payments for the month of September be accepted as presented.

CARRIED

ELECTION REPORT

2024-169

KNUTSON, BRAD: THAT with the close of Nomination Day and with one person being nominated and acclaimed for each council position available for the 2024 election, the Returning Officers Election report be accepted as presented.

CARRIED

CTP RESOLUTION

2024-170

HALLICK, BRAD: That the Reeve and Administrator be authorized to sign the Statuary Declaration as provided by SARM stating that the Municipality has maintained the Primary Weight Corridor, located at **Thru 15, 22, 27-31-01 W2; N 26-31-01 W2; E 35; 31-01 W2; E 2, 11, 14, 23, 26, 35-32-01 W2; N 35-32-01 W2; Thru 3-33-01 W2; ENE pt. 4-33-01 W2; E 9, 16, 21, 28-33-01 W2; ESE 33-33-01 W2** noted above to a level of maintenance that is suitable for the safe and efficient movement of all vehicles, including vehicles operating at primary weights, and all work or services provided are of a good quality and completed in a good and professional manner, in accordance with good and recognized standards, methods, practices and principles employed in the industry for similar work and in accordance with the terms of the Agreement and all applicable codes, laws and regulations.

CARRIED

CS

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DELEGATION

Kerry Horkoff, Tabber Macek and Trevors Grywacheski of the Smirnie Well committee attended the meeting to discuss the well site, use and memberships.

LIST OF LANDS IN ARREARS

2024-171 STATCHUK, CALVIN: That the administrator be asked to not include lands with less than one-half of the immediately preceding year's tax levy owing on the List of Lands in Arrears.

CARRIED

2024-172 STATCHUK, CALVIN: THAT the List of Lands in Arrears be accepted as presented to the Head of Council.

CARRIED

BYLAW 2024-06 COUNCIL PROCEDURES BYLAW

2024-173 HOFER, MARK: THAT Bylaw 2024-06, a bylaw to establish council meeting procedures, be given the first reading.

CARRIED

2024-174 VAN AS, DIRK: THAT Bylaw 2024-06, a bylaw to establish council meeting procedures, be given the second reading.

CARRIED

2024-175 KALMAKOFF, KEN: THAT Bylaw 2024-06 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

2024-176 KNUTSON, BRAD: THAT Bylaw 2024-06, a Bylaw for Council Procedures, having been read a third time, be adopted, signed and sealed.

CARRIED

BYLAW 2024-07 ELECTION BYLAW

2024-177 HALLICK, BRAD: THAT Bylaw 2024-07, a bylaw to provide for consolidating the rules and regulations to run a municipal election, be given the first reading.

CARRIED

2024-178 STATCHUK, CALVIN: THAT Bylaw 2024-07, a bylaw to provide for consolidating the rules and regulations to run a municipal election, be given the second reading.

CARRIED

2024-179 HOFER, MARK: THAT Bylaw 2024-07 be given three Readings at this meeting.

CARRIED UNANIMOUSLY

2024-180 VAN AS, DIRK: THAT Bylaw 2024-07, An Election Bylaw, having been read a third time, be adopted, signed and sealed.

CARRIED

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CANADA COMMUNITY-BUILDING FUND (CCBF)

2024-181 KALMAKOFF, KEN: THAT the Municipal Funding Agreement under the Canada Community-Building Fund Program be signed by the reeve and administrator.

CARRIED

TAXES

2024-182 KNUTSON, BRAD: THAT the Tax Roll for property Roll # 1020 be adjusted, to remove the amount of \$2,163.38 for EHD benefits wrongly added, and FURTHER THAT interest in the amount of \$292.05 be written off.

CARRIED

APPROACH REQUEST

2024-183 HALLICK, BRAD: THAT the approach requested off of Lakeview Drive, connecting to the road being built between Blk/Par F Plan 102312773 and Blk/Par G Plan 102312773, be approved as per application submitted with the owner being informed of the need for a 450mm culvert to be installed, all at the owners cost.

CARRIED

SHORELINE VEGETATION REMOVAL

2024-184 STATCHUK, CALVIN: THAT the Shoreline Vegetation Removal application for Lot 1, 2, 3, 4, 5, 6, 7, 8 Plan 102345128 be approved only as per Water Security Agency standards and permits, with one communal 2 meter accessway through ER1 being allowed where vegetation can be trimmed (not uprooted) for the entire row of properties, along with the understanding that single lots will not apply as individuals later.

CARRIED

REGIONAL DEVELOPMENT APPEALS BOARD

2024-185 HOFER, MARK: THAT the municipality support the East Central Municipal Alliance (ECMA) in forming a Regional Development Appeals Board, with one person from each member RM to be appointed to the Board.

CARRIED

LUNCH

2024-186 STATCHUK, CALVIN: THAT we recess for Lunch. (12:05 p.m.)

CARRIED

With a quorum being present, Reeve Calvin Statchuk reconvened the Meeting at 1:00 p.m.

All members were present.

DELEGATION

Michael Mykytyshyn from the Town of Canora/Canora and District Fire Department attended to discuss and clarify the new Fire Agreement.

CANORA AND DISTRICT FIRE DEPARTMENT

2024-187 VAN AS, DIRK: THAT the new agreement for the Canora and District Fire Department be signed by the reeve and administrator, along with the Town of Canora, RM of Good Lake No.274 and the RM of Sliding Hills No. 273.

CARRIED

CRYSTAL LAKE WATER FEE

2024-188 KALMAKOFF, KEN: THAT the Crystal Lake water fee of \$200.00 be cancelled for 5 Anderson Lane, since there is no cabin on that lot and no water is used.

CARRIED

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TRANSFERS

2024-189 KNUTSON, BRAD: THAT \$145,000.00 be transferred from the CIBC cash account to the R.M. of Keys No.303 Norquay Affinity Credit Union account.

CARRIED

2024-190 HALLICK, BRAD: THAT \$469,556.00 be transferred from the R.M. of Keys No.303 HISA account for payment of works on the Gazdewich and Red Bin Road bridge to culvert projects.

CARRIED

Hudson Bay Route Association (HBRA)

2024-191 STATCHUK, CALVIN: THAT Ken Kalmakoff be delegated to attend the HBRA AGM on November 15-16, 2024 in Yorkton, with the \$80.00 registration fee being paid.

CARRIED

MLDP MODULES

2024-192 HOFER, MARK: THAT the administrative assistant be approved to attend the MLDP Modules available through SARM, as well as the Orientation for New Councillors webinar.

CARRIED

BUILDING PERMITS

2024-193 VAN AS, DIRK: THAT the \$1,520.79 building permit fee for Building Permit # 2024-004-1276 be cancelled, with the Plan Review fee of \$262.50 remaining due.

CARRIED

Councillor Mark Hofer declared a conflict of interest.

IN-CAMERA CLOSED SESSION- Reject gravel

2024-194 KALMAKOFF, KEN: THAT the meeting go in camera at 2:30 p.m.

CARRIED

OUT OF IN-CAMERA CLOSED SESSION

2024-195 HALLICK, BRAD: THAT the meeting go out of camera at 2:35 p.m.

CARRIED

Councillor Mark Hofer rejoined the meeting.

ROADS CONSTRUCTION/MAINTENANCE

2024-196 KNUTSON, BRAD: THAT reject gravel from the Ponderosa pit be available for sale at \$2.00 per yard.

CARRIED

2024-197 STATCHUK, CALVIN: THAT the culvert at SSW 21-31-03-W2 be replaced with a New-30 or 32" x 15m culvert.

CARRIED

EMPLOYEES

2024-198 HOFER, MARK: THAT Hudson Bailey's wage be increased to \$25.50/hour, effective July 13, 2024.

CARRIED

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2024-199 VAN AS, DIRK: THAT Hudson Bailey's wage be increased to \$27.50/hour, effective October 19, 2024.

CARRIED

2024-200 KALMAKOFF, KEN: THAT Robert Hammermeister be hired as mower operator at the wage of \$25.50/hour, plus holiday pay.

CARRIED

2024-201 KNUTSON, BRAD: THAT the grader operators start 40 hour per week standby pay, effective November 2, 2024.

CARRIED

COMMITTEES

2024-202 HALLICK, BRAD: THAT the following Committee Reports be accepted as presented:

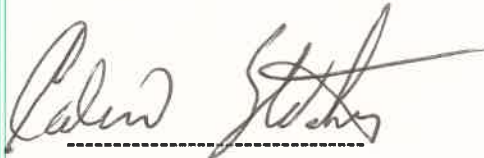
- RMAA Div 4 Meeting
- ECMA

CARRIED

ADJOURNMENT

2024-203 STATCHUK, CALVIN: That this meeting be adjourned. (3:45 p.m.)

CARRIED



Reeve



Administrator

RM OF KEYS NO. 303

Payment Register

Report Date
11/13/2024 3:14 PM

Batch: 2024-00093 to 2024-00102

M-11 (a)

Bank Code: AP - AP GENERAL

Payment #	Vendor	Date	Amount
Computer Cheque			
18653	Evolution Training & Consulting	09/12/2024	945.00
18654	JOHN DEERE FINANCIAL	09/12/2024	56.57
18655	Norquay Co-Op	09/12/2024	1,430.65
18656	Reaney, Kirby	09/12/2024	4,752.00
18657	SHRED - IT INTERNATIONAL INC.	09/12/2024	6.09
18658	Saskatchewan Research Council	09/12/2024	361.20
18659	Hauber, Macy	09/27/2024	2,166.81
18660	Reaney, Kirby	09/26/2024	3,100.00
18661	BRANDT TRACTOR LTD.	10/10/2024	27.40
18662	Canora Farm Service	10/10/2024	150.29
18663	Canora Courier Ltd	10/10/2024	182.34
18664	Canadian Imperial Bank Of Comm	10/10/2024	5,942.95
18665	Community Insurance Inc.	10/10/2024	795.00
18666	FLAMAN SALES LTD	10/10/2024	478.67
18667	Hi-Way Welding	10/10/2024	77.70
18668	Kam Crete Ltd	10/10/2024	253.05
18669	Knutson, Brad	10/10/2024	880.45
18670	Konica Minolta Business Solutions	10/10/2024	388.99
18671	REV - Pattison Agriculture Ltd	10/10/2024	0.00
18672	PC Place	10/10/2024	52.73
18673	Saskatchewan Health Authority	10/10/2024	46.00
18674	Statchuk, Cal	10/10/2024	1,743.55
18675	Steinke, Lois	10/10/2024	227.16
18676	Steel N' Dirt Construction LTD	10/10/2024	577,149.28
18677	Zee Medical Services	10/10/2024	139.14
18678	SecurTek	10/10/2024	100.91
18679	Town Of Canora	10/10/2024	72.05
18680	Town Of Canora	10/10/2024	72.05
Total for Computer Cheque:			601,598.03
EFT			
993	Bailey, Hudson	09/27/2024	1,874.59
994	Ebert, Carson	09/27/2024	1,183.48
995	Hadubiak, Twila	09/27/2024	1,731.59
996	Kowalchuk, Glenda	09/27/2024	196.48
997	Municipal Employees	09/27/2024	2,477.10
998	Petryshyn, Miranda	09/27/2024	1,229.41
999	Polowich, Dylan	09/27/2024	766.31
1000	Veldman, Allan	09/27/2024	2,080.31
1001	Wasyliw, Daniel	09/27/2024	1,535.12
1002	B & B Enforcement Services	10/10/2024	254.68
1003	Hadubiak, Twila	10/10/2024	142.33
1004	Petryshyn, Miranda	10/10/2024	91.01
Total for EFT:			13,562.41
Other			
2024-0048	Receiver General	09/27/2024	6,285.92
2024-0049	SaskEnergy	09/26/2024	170.91
2024-0050	Sask Power	10/03/2024	1,006.40
2024-0051	Sask Tel	10/03/2024	189.04

OS

RM OF KEYS NO. 303

Payment Register

Report Date
11/13/2024 3:14 PM
M-11 (a)

Batch: 2024-00093 to 2024-00102

Payment #	Vendor	Date	Amount
2024-0052	Saskatchewan Municipal Hail	10/03/2024	155,172.68
		Total for Other:	162,824.95
	GovernmentWithdraw		
2024-0010	Sask Electronic Tax Service	10/03/2024	24,498.05
		Total for GovernmentWithdraw:	24,498.05
		Total for AP:	802,483.44

Payments Printed: 46

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